

STOWUPLAND PARISH COUNCIL
Minutes of the Parish Council Meeting held on 2nd November 2023 at URC Church Hall

Present: Cllrs Donna Bridges (Chairman), Terry Easter, Laura Johnson and Jerry Voden
 In attendance: Claire Pizzey (Clerk), District Councillor Rachel Eburne, County Councillor Keith Welham and 1 member of the public

1. Apologies for Absence

1. Apologies were received from Cllrs Debra Melhuish, Paula Murton and Ray Studd
2. Councillors voted to accept the apologies.

2. Declarations of Interest

Cllr Voden declared an interest in item 15 as Secretary of the Village Hall Management Committee.

3. Dispensation

No dispensations were received.

4. Minutes

All Councillor’s confirmed receipt of the minutes. Cllr Voden proposed to accept the minutes of 5th October 2023 as a true record of the meeting and decisions made. Cllr Johnson seconded and all were in favour.

5. Matters of reports

MATTER OF REPORT	COMMENT
Bloor Homes: Purchase of Thradstone Meadow	On going
Permanent SID Devices	Installed
30mph Extension Gipping Road	Agenda Item
Litter Bin Project - Barriers at Maple Road	The Contractor has confirmed a start date of 8 th November
Retreat Pond Project	Await a start date from contractor
Bus Shelter - Thorney Green Road	on going
Enforcement Trinity Meadows DC/21/00946 & DC20/00925	On going
Applications to MSDC for free trees and Hedgerows	Applications made
Order Dog bin for Oxlip Way	Bin received awaiting installation
Investigate the cemetery grass cutting	A meeting has been arranged with the residents to discuss the

	cemetery grass cutting. This is not possible until the start of 2024.
Investigate Crown Meadow wildflower area	District Councillor Rachel Eburne looked in to the issue and confirmed that the landscaping detail only provides for “grass” in the areas that you described. The document that shows the area in question as grass was sent to the resident with advice that he contacts the management company or MSDC enforcement.
Look at grant funding for play equipment	On going
Proposals for Cemetery fees	Agenda Item
Dog Bin Gipping Road	Bin ordered

6. Public Forum

A resident reported that a tree survey had been carried out a few years ago and they would make this available to the Chairman and Clerk should they want to see sight of it prior to their tree survey of the Parish..

7. To receive report from the County Councillor Keith Welham

Members confirmed receipt of the County Council report. County Councillor Keith Welham highlighted: 30mph speed limit extension on Gipping Road: Was disappointed that he hadn’t seen sight of the report before the agenda was published having chased for this.

Road signs – maintenance and replacement: SCC Highways have allocated an additional £1.125million of capital funding for replacement and maintenance of road signs. The initial focus will be on A140, A1120 and A143. Additionally, each County Councillor has been allocated £3000 to be committed by 31 August 2024. I welcome a list of the Parish Council’s priorities for replacement or maintenance of signs within the parish.

Proposals for Traffic Regulation Orders: A meeting has been arranged with Josh White to discuss the options at The Crown and then an estimate of the cost for this area and Devon Road can be progressed.

8. To receive a report from & District Councillors Rachel Eburne and Janet Pearson

Members confirmed receipt of the District Council report. District Councillor Rachel Eburne highlighted: Sustainable Transport: At the same meeting it was agreed to form a working group to review sustainable integrated transport in the district – particularly for walking and cycling. It is hoped to review this in relation to commencing schemes in villages in the district.

Local Planning: Planning enforcement are considering issues around construction management for the Landex site (DC/22/03761) and DC/22/06200 – application for a new factory in land off Rendall Lane. Further documents (flooding) have been added to the planning portal for this application and there is no date for a Committee.

9. Planning

1. Councillors to review and approve a response to the following planning applications:

DC/23/04644 - Proposal: Planning Application - Erection of a Solar Photovoltaic Farm with associated substations and other supporting infrastructure including inverters and transformers, fencing, CCTV and landscaping. Location: Land West Of Blacksmiths Lane, Earl Stonham. It was agreed not to make any comments.

APPLICATION FOR PLANNING PERMISSION WITHOUT COMPLIANCE OF CONDITION(S) -

DC/23/04967 - Proposal: Application under S73a for Remove or Variation of a Condition following grant of DC/21/02368 dated 18.06.2021 Town and Country Planning Act 1990 (as amended) - Erection of 1No dwelling - To vary Condition 2(Approved Plans and Documents) to include erection of detached garage. Location: Acorn Place, Saxham Street, Stowupland, Stowmarket Suffolk IP14 5DA. It was agree not to make any further comments.

DC/22/06200 - Proposal: Full Planning Application - Erection of a Factory (B2 - General Industrial) with offices. Location: Land South West Of, Rendall Lane, Stowupland, Suffolk Reason(s) for re-consultation: additional information added 26.10.2023. It was agreed not to make any further comments.

2. Councillors noted the decisions issued by Mid Suffolk District Council:

DC/23/03993 - Proposal & Location of Development: Application under S73a for Remove or Variation of a Condition following grant of DC/21/02368 dated 18.06.2021 Town and Country Planning Act 1990 (as amended) - Erection of 1No dwelling - To vary Condition 2(Approved Plans and Documents) to include erection of detached garage. Acorn Place, Saxham Street, Stowupland, Stowmarket Suffolk IP14 5DA. Planning permission has been REFUSED.

DC/23/03992 - Proposal & Location of Development: Full Planning Application - Extensions and alterations to existing Village Hall, construction of storage compound, associated external and landscaping works (following demolition of Bowls Pavilion). Stowupland Village Hall, Church Road, Stowupland, Stowmarket Suffolk IP14 4BG. Planning permission has been GRANTED.

DC/23/01900 - Proposal & Location of Development: Householder Application - Erection of single storey rear extension, garage and front porch extension and first floor extension over existing side extension. 35 Devon Road, Stowupland, IP14 4BZ. Planning permission has been GRANTED.

3. Notice of an Application for registration of a person in adverse possession B149: Councillors to consider the residents claim to have acquired a title to the land by adverse possession at 38 Columbyne Close, Stowupland. The Chairman proposed that the Parish Council consents to the application in the notice. Cllr Johnson seconded with all in favour

10. Bio-Diversity and Wildlife Working Group

Councillors noted receipt of the report from the meeting held on 2nd October 2023.

1. No proposals were made that the Parish Council takes part in No Mow May by leaving uncut the following areas:
 - a. The area between M&M's car park and Thorney Green
 - b. The area between the access to The Retreat and Mill Cottages
 - c. Such other areas as the Council would agree to include

11. Cemetery

Councillors to noted receipt of the report from the meeting held on 30th September 2023

1. Cllr Johnson proposed that the Parish Council accepts the quote from W Jarvis & Sons of £350 +Vat to cutdown 2-3 areas of bramble and trim up/shape budlea shrubs near fence which neighbours the public footpath at the Churchyard. Cllr Studd seconded with all in favour.
2. Cllr Studd proposed that the Parish Council accepts the quote from W Jarvis & Sons of £300 +Vat to clear the ditch at the cemetery. Cllr Johnson seconded with all in favour.
3. Cllr Voden proposed that the Parish Council agrees the 10 extra hours for The Social Gardener to clear the weeds from the graves on the old section of the cemetery. Cllr Johnson seconded with all in favour.
4. Cllr Easter proposed an that an oak tree to be planted in the cemetery to commemorate King Charles III Coronation. Cllr Johnson seconded with all in favour. Cllr Easter to send the Clerk details on where to purchase the tree from.
5. Cllr Easter proposed that the Parish Council agrees the increase in the cemetery fees with effect from 1st January 2024. Cllr Voden seconded with all in favour.

	2023	2024
A still-born child - Resident	£ -	£ -
A still-born child - None Resident	£ 50.00	£ 50.00

A person whose age at the time of death does not exceed 18 years - Resident	£ -	£ -
A person whose age at the time of death does not exceed 18 years - None Resident	£ 50.00	£ 50.00
A person whose age at the time of death exceeded 18 years - Resident	£300.00	£ 450.00
A person whose age at the time of death exceeded 18 years - None Resident	£ 675.00	£ 920.00
For the interment of cremated remains - resident	£ 150.00	£ 300.00
For the interment of cremated remains - Non- resident	£ 545.00	£ 820.00
Internment of urn in existing grave - Resident	£ 150.00	£ 300.00
Internment of urn in existing grave - Non resident	£ 545.00	£ 820.00
Scattering of Ashes - Resident	£ 50.00	£ 100.00
Scattering of Ashes - Non-Resident	£ 50.00	£ 200.00
Headstone - Resident	£ 75.00	£ 75.00
Headstone - Non-resident	£ 425.00	£ 425.00
Further Inscription - Resident	£ 25.00	£ 25.00
Further inscription - Non-Resident	£ 125.00	£ 125.00

12. The Green

1. Cllr Johnson proposed that the Parish Council accepts the quote from W Jarvis & Son of £550 +Vat to cut back over hanging growth from brambles/shrubs and small trees (including crown raising large ash tree on corner) on The Green at Mill Cottages. The Chairman seconded with all in favour.
2. Cllr Johnson proposed that the Parish Council accepts the quote from W Jarvis & Son of £75 +VAT to fell small dead/dying rowan tree behind bus stop on Thorney Green Road. The Chairman seconded with all in favour.

13. Neighbourhood Plan Review

1. Councillors noted the completion of the Housing Needs Assessment and no comments were made.

- Councillors noted the completion of the Design Guidance and Codes document and no comments were made.

14. Gipping Road request for 30mph speed limit extension

Councillors noted the Formal Decision that the speed limit is not supported by the portfolio holder and head of transport.

15. Village Hall

- Cllr Johnson proposed that the Parish Council accepts the Licence to Occupy Storage at Stowupland Village Hall at a cost of £10 for the year 2023-24 and the document is signed. Cllr Easter seconded with all in favour.
- Cllr Johnson proposed that the Parish Council accepts the Licence to Occupy Premises (Play Park) at Stowupland Village Hall at a cost of £10 for the year 2023-24 and the document is signed. Cllr Easter seconded with all in favour.

16. Police Crime and Commissioner Public Meeting

Councillors noted receipt of the information obtained at the Police Crime and Commissioner Public meeting held on Tuesday 17th October 2023.

17. Finance

- Councillors noted receipts received since the last meeting

Receipts	Cheque / BACS /		Value
Pride in your Place Grant	BACS	MSDC	£ 400.00
Cemetery	Credit	100673	£ 75.00
Cemetery	BACS	Andrew Bingham	£ 675.00
CIL	BACS	MSDC	£ 42,913.39
Allotment	BACS	Goring	£ 20.00
			£ 44,083.39

- Cllr Johnson proposed to authorise the November payments. Cllr Voden seconded with all in favour.

Expenditure	Cheque / BACS / SO		Net	VAT	Total
Wages	BACS	M Hawkins	£ 310.47		£ 310.47
Wages	BACS	D Long	£ 225.77		£ 225.77
Wages	BACS	C PIZZEY	£ 1,071.80		£ 1,071.80
Expenses	BACS	C PIZZEY	£ 32.99	£ 2.60	£ 35.59

Various	DD	Barclaycard	£ 286.30	£ 49.27	£ 335.57
Donation	BACS	RBL	£ 50.00		£ 50.00
Expenses	BACS	D Bridges	£ 18.50		£ 18.50
Cemetery	BACS	The Social Gardener	£ 132.00		£ 132.00
Hall Hire	BACS	URC Church	£ 255.00		£ 255.00
Website	BACS	Suffolk Cloud	£ 120.00		£ 120.00
B&WC	BACS	Keith Welham	£ 59.99		£ 59.99
Licence	BACS	Stowupland Village Hall	£ 10.00		£ 10.00
Licence	BACS	Stowupland Village Hall	£ 10.00		£ 10.00
Allotments	BACS	The Forge	£ 22.50		£ 22.50
CIL	BACS	Elan City	£ 4,679.98	£ 936.00	£ 5,615.98
			£ 7,285.30	£ 987.87	£ 8,273.17

18. Clerks Report

Councillors noted the clerks report and no comments were made.

19. Councillors Reports

Cllr Johnson thanked all those who had helped put up the solar devices. Cllr Easter reported that a resident had approached him about the state of the potholes on Broomspath Road. Cllr Voden reported that following the installation of the solar devices he will write a proposal for the Parish Council to consider purchasing 2 further devices, reminded members that the Remembrance Day service is being held on Sunday 12th November at Holy Trinity Church and further graffiti had been noted on the jubilee bench on the footpath near the butchers. The Chairman also thanked Cllrs Voden, Easter, Carl Melhuish, John Johnson and Neil Bridges for their help with putting up the solar devices.

20. Correspondence

1. Resident – Noticeboard at Trinity Meadows: It was agreed to respond to the resident to advise that the Parish Council had met with representatives from Bloor Homes to discuss the position of the noticeboard and they are happy with where it is sited.
2. Resident – Various issues, overgrown footpath at Primary School, Footpath from Village Hall to Primary School, grit bins and traffic on A1120/B1115 junction: It was agreed to respond to the resident and advise that they contact the Village Hall management Committee.
3. Bus Strategy – Funding for Bus Network Improvements: Information
4. MSDC – Precept 2024-25: Information
5. MSDC - Parish Council Neighbourhood CIL Payment: Information

21. Dates of next meetings

1. Parish Council Meeting Thursday 7th December 2023 7.30pm at URC Church Hall

Meeting closed 20.31