

STOWUPLAND PARISH COUNCIL
Minutes of the Parish Council Meeting held on 4th November 2022 at URC Church Hall

Present: Cllrs Laura Beeson, Donna Bridges, John Hayward, Laura Johnson, Paula Murton, Sally Reeves (Chairman), Ray Studd and Jerry Voden

In attendance: Claire Pizzey (Clerk), District Councillor Keith Welham, District Councillor Rachel Eburne and 4 member of the public

1. Apologies for Absence

1. Apologies were received from Cllrs Melhuish & Stevens.
2. Councillors voted to accept the apologies.

2. Declarations of Interest

None received.

3. Dispensations

No requests for dispensations were received.

4. Minutes

All Councillor's confirmed receipt of the minutes. Cllr Hayward proposed to accept the minutes of 6th October 2022 as a true record of the meeting and decisions made. Cllr Bridges seconded and all were in favour.

5. Matters of report

MATTER OF REPORT	COMMENT
Construction of a 1.2 meter footpath from The Green opposite Willow Wood to Willow Croft Thorney Green Road	Work has started
Cutting back the trees along the side of The Green up to Corner Farm	Contractor to confirm date when Network Power have completed their work
Network Power to report the ivy growing on the substation outside Corner Farm	Report raised Clerk met with Network Power and work programmed 15.02.22: Chased Network Power 19.04.22 chased Chased again 21.09.22
Bloor Homes: Purchase of Thradstone Meadow	Further email sent to Bloor Homes 29.09.22
Bloor Homes: Landscaping	Ongoing enforcement issue
LED Up-grade	Awaiting resolution from 47 Trinity Walk. It was agreed that the Parish Council pays for the bat shield at a cost of £125.00 to be installed to enable the LED project to be completed.
Village Walk Leaflet	The Chairman reported that the leaflet has been updated and this will be an agenda item at the December meeting.
Permeant SID Devices - investigate sites and approval from SCC	Awaiting quotes
Den area	Green Sub-Committee to report

Repair noticeboards	Contractor has confirmed a date of 7th November
Cut grass at Allotments	Awaiting date from contractor
Trim plots 1a & 14a at allotments	New Tennant has agreed to trim the plots
Investigate battery operated sound system	Awaiting quotes
Purchase litter bins	Litter bin proposal
Enforcement - Green View	Agenda item
Reflectors phase one post project	Awaiting date from contractor
30mph Extension Gipping Road	Agenda item
Grass Contractor - spray Play Park	Work completed
Tree Surgeon to look at trees in Play Park	Awaiting quotes
Write a procedure for Solar SID Device	
Contact SCC regarding sites for Solar Device	
Quotes for trip hazard in Churchyard	Awaiting quotes
Quotes for Painting cemetery gates	Awaiting quotes
Quotes for reduction lime trees in cemetery	Awaiting quote
Write letter to Church Charity regarding allotments	Letter sent
Letters terminate tenancy allotment	Letters sent
Quote skip at allotments	
Letter to Orwell Housing	Permission has been given by Orwell Housing to continue cutting the footpath from Butchers to High School
Dog bin Saxham Street	Contractor has advised an installation date by the 11 th November
Replace barriers at Columbyne Close	Awaiting date from contractor
Fence at Columbyne Close pond	Reported on SCC portal: 18.10.22: SCC confirmed the work would be carried out within the next 14 days subject to weather
Footpath at Primary School	See Clerks report

6. Public Forum

A resident asked about the work being carried out at Green View and informed the members that when they cut half a mow they will have a problem getting to the road with the machinery now the new footpath is in place. A resident asked for an update on the den and pond area on The Green following their concerns over the summer and also highlighted their concerns over who has the right of way when pedestrians are crossing the track (leading to Green Farm) from the newly constructed footpath.

7. To receive reports from the County & District Councillors

Members confirmed receipt of the District Council report. District Councillor Rachel Eburne highlighted:

- Bloor Homes requested a temporary access onto Gipping Road for the duration of surfacing works to Oxlip Way. The Officers raised objections with the Chief Planning Officer and eventually agreement was reached to allow workers' vehicles only to exit onto Gipping Road at

the end of their working day for 2 days only. Access into the car park was via Oxlip Way before the start of surfacing works each day.

- No date has been set for planning committee to consider the two separate applications on land opposite the church.
- The Diapers Farm application is on the agenda for the planning committee meeting to be held on 9 November.
- An Officer is visiting the property at the end of Columbyne Close to discuss the issue of parking on the land outside the property.

Members confirmed receipt of the County Council Report. The members asked for updates on the following:

- Reported on the virtual meeting with Paul West SCC Cabinet Member, who at the meeting agreed to look at the following issues; Safer Route to School, Footpath 32, the material used for the construction of the footpath along Gipping Road, Rendall Lane and the informal laybys, Section 106 and how County PROW Officers decide on what the money is spent on rather than consulting with the Parishes, Parishes not getting emails direct, highlighted the poor advice that highways engineers give to planners and this needs to be addressed and the organisation of highways works and planned road closures in areas.

The Chairman thanked District Councillor Welham for his help with the Bloor Homes planning issue.

8. Planning

1. Councillors to review and approve a response to the following planning applications:

DC/22/05052 - Proposal: Householder Application - Erection of single storey rear extension and alteration to existing garage roof. Location: 16 Oak Road, Stowupland, Stowmarket, Suffolk IP14 4DP. Cllr Studd proposed that the Parish Council SUPPORTS the application. Cllr Hayward seconded with all in favour.

2. Councillors to note the decisions issued by Mid Suffolk District Council:

DC/22/04260 - Proposal & Location of Development: Application for Listed Building Consent - Erection of a two storey side extension and outbuilding (following demolition of existing extension), alterations/part demolition of existing porch, replacement of windows and chimney pot, installation of a first floor shower room, and internal alterations to ground floor as shown in proposed floor plans. Appleton, Church Road, Stowupland, Stowmarket Suffolk IP14 4BG. Listed Building Consent was GRANTED.

DC/22/04259 - Proposal & Location of Development: Householder Application - Erection of a two storey side extension and outbuilding (following demolition of existing extension), alterations/part demolition of existing porch, replacement of windows and chimney pot,

installation of a first floor shower room, and internal alterations to ground floor as shown in proposed floor plans Appleton, Church Road, Stowupland, Stowmarket Suffolk IP14 4BG.

Planning permission has been GRANTED.

3. The Chairman reported that last year representatives of the Parish Council met with Arthur Charvonja, Chief Exec of MSDC to complain about the Planning Dept and explain the issues we had at the time. Since that meeting little seems to have improved. The Parish Council get little or no feedback when Enforcement is raised, we have compromises because something has been done in error by the planners and no communication when something happens that will impact residents in the village. It was agreed that a letter is written to request a meeting with Arthur Charvonja and Philip Isbell.

9. Churchyard and Cemetery

The Councillors noted the report from the Churchyard and Cemetery Officer and the Chairman updated the members to advise that the missing legs for the soldiers had arrived and the wreath had been placed at the memorial.

10. Neighbourhood Plan Review

1. Cllr Studd proposed that the Parish Council accepts the proposal from People4Places and fee of £9,768.00 for the Neighbourhood Plan review. Cllr Murton seconded with all in favour.
2. Cllr Studd proposed that the Parish Council applies to Design Guidelines to support the new plan and access a grant to cover the cost of the review. Cllr Johnson seconded with all in favour.

11. Play Park

The Chairman reported on the amount of growing graffiti and vandalism of equipment at the play park and that the Parish Council could not sustain paying for the cleaning and repairing of the equipment. It was agreed to contact the Stowmarket Neighbourhood Team and report the damage in the play area and formally write to the head teachers at both the schools and ask for a meeting to discuss this. An article for Telstar and social media to be written.

12. 30mph Extension Gipping Road

Councillors considered the request from Suffolk County Council to apply for a 40mph speed limit from the junction of Rendall Lane to the current start of the 30mph speed limit in Gipping Road. Suffolk County Council had reported that the Police last undertook a traffic survey in 2017 and this was the data that they were using. County Councillor Keith Welham agreed to use some of his locality budget to pay for a speed survey at Gipping Road.

13. Queens Canopy

The Chairman proposed the following locations and trees are accepted for the Queen’s Green Canopy with the budget of £636.00 raised at the Platinum Jubilee event in June.

- 2 x crab apple on the footpath opposite M&M Butchers to Corner Farm.
- 1 x Cercis Siliquastrum to replace a dying tree to be removed from The Green just right of the entrance to Green Farm
- 1 x Pink flowered Horse Chestnut to replace the tree to be removed in front of the thatched cottages on The Green.
- 5 x Betula utilis jacquemontii “Snow Queen” to be planted along the new footpath from footpath 32 to the A1120.

Cllr Bridges seconded with all in favour.

14. Litter Bin Proposal

Cllr Bridges proposed that the Parish Council accepts the litter bin proposal of £8,500 for the project and that a Parish CIL application is made. Cllr Beeson seconded with all in favour.

15. Chairman

Councillors confirmed receipt of the report and no comments were made.

16. Clerk

Councillors confirmed receipt of the report and no comments were made.

17. Finance

1. Councillors to noted receipts received since the last meeting

Receipts	Cheque / BACS /		Value
Cemetery	BACS	Bingham	£ 125.00
CIL	BACS	MSDC	£ 88,800.46
Allotment	BACS	Resident	£ 31.09
			£ 88,956.55

2. Cllr Johnson proposed to authorise the November payments. Cllr Hayward seconded with all in favour.

Expenditure	Cheque / BACS / SO		Net	VAT	Total
Wages	BACS	M Hawkins	£ 284.77		£ 284.77
Wages	BACS	D Long	£ 205.83		£ 205.83
Wages	BACS	C PIZZEY	£ 1,027.60		£ 1,027.60
Wages	BACS	HMRC	£ 58.26		£ 58.26
Expenses	BACS	C PIZZEY	£ 31.99	£ 2.40	£ 34.39
Expenses	DD	Barclaycard	£ 205.21	£ 14.64	£ 219.85

Grass Cutting	BACS	Top Garden Services	£ 810.00	£162.00	£ 972.00
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B&WC	BACS	Keith Welham	£ 12.00		£ 12.00
Hall Hire	BACS	URC Church	£ 405.00		£ 405.00
Cemetery	BACS	The Social Gardener	£ 66.00		£ 66.00
Cemetery	BACS	The Social Gardener	£ 33.00		£ 33.00
Donation	BACS	RBL	£ 50.00		£ 50.00
CIL (Footpath)	BACS	AE White	£ 22,500.00	£4,500.00	£27,000.00
Environment Reserve	BACS	SP Trees	£ 1,500.00		£ 1,500.00
Ditch	BACS	SP Trees	£ 250.00		£ 250.00
Tree Work	BACS	SP Trees	£ 550.00		£ 550.00
Tree Work	BACS	SP Trees	£ 215.00		£ 215.00
			£ 29,824.66	£ 5,003.04	£ 34,827.70

3. Cllr Hayward proposed that the Parish Council agrees a £50 yearly donation to the Royal British Legion Poppy Appeal (unless a replacement wreath is needed). Cllr Beeson seconded with all in favour.

18. Councillors Reports

Cllr Murton reported that SOAP (Stowupland Old Age Persons) group will be convening for a Christmas meeting on Wednesday 14th December and that more poo bags were needed for the dispensers. It was agreed not to order anymore bags and look at the need in February 2023. Cllr Hayward reported that the gas contractors working around the village are leaving the areas clean and tidy. The Chairman reported that the Community Litter Picker had contacted her to advise that rubbish is blowing from the High School. It was agreed to bring this up with the High School when a meeting is scheduled.

19. Correspondence

Councillors to note correspondence already circulated and consider any action.

1. MSDC – CIL Neighbourhood CIL payment from 1st April to 30th September 2022
2. Resident - Request for the Parish Council to consider putting a gazebo around the third bench in the cemetery. It was agreed to get a quote for the work.
3. Citizen Advice - AGM invitation
4. Resident - Permission to scatter ashes in an appropriate area of the cemetery. It was agreed that the family has permission to scatter ashes in this instance and the cemetery fees to be reviewed in the new year to reflect this request in the future.
5. Headway Suffolk - Donation: referred to the Finance and Policy meeting.

20. Dates of next meetings

1. Finance and Policy Meeting Thursday 1 December 2022 at 7.15pm 2022 at URC Church Hall

2. Parish Council Meeting Thursday 1 December 2022 at 7.30pm at URC Church Hall

Meeting closed 21.15