

STOWUPLAND PARISH COUNCIL
Minutes of the Parish Council Meeting held on 2nd February 2023 at URC Church Hall

Present: Cllrs Donna Bridges (Chairman), Laura Johnson, Debra Melhuish, Paula Murton, Ray Studd and Jerry Voden

In attendance: Claire Pizzey (Clerk), District Councillor Keith Welham, District Councillor Rachel Eburne and 1 member of the public

The Chairman reported that Kevin Stevens had tendered his resignation as a Parish Councillor.

1. Apologies for Absence

1. Apologies were received from Cllr John Hayward, Sally Reeves, and Laura Beeson.
2. Councillors voted to accept the apologies.

2. Declarations of Interest

None received.

3. Dispensations

No requests for dispensations were received.

4. Minutes

All Councillor’s confirmed receipt of the minutes. Cllr Studd proposed to accept the minutes of 5th January 2023 as a true record of the meeting and decisions made. Cllr Voden seconded and all were in favour.

5. Matters of report

MATTER OF REPORT	COMMENT
Cutting back the trees along the side of The Green up to Corner Farm	Contractor to confirm date when Network Power have completed their work
Network Power to report the ivy growing on the substation outside Corner Farm	A further report has been made to Network Power and acknowledgement has been received
Bloor Homes: Purchase of Thradstone Meadow	On going
Bloor Homes: Landscaping	05.01.22: Email from Bloor Homes to advise they are progressing well with landscaping on site.
LED Up-grade	Work complete
Village Walk Leaflet	First draft of leaflet received

Permanent SID Devices - investigate sites and approval from SCC	Agenda item
Den area	Green Sub-Committee to report
Investigate battery operated sound system	Agenda item
Enforcement - Green View	Enforcement closed -Agenda item
30mph Extension Gipping Road	Email sent to Keith Sampson
Tree Surgeon to look at trees in Play Park	Awaiting quotes
Write a procedure for Solar SID Device	
Trip hazard in Churchyard	Awaiting date from Contractor
Painting cemetery gates	Awaiting date from Contractor
Quotes for reduction lime trees in cemetery	Awaiting quote
Quote skip at allotments	Allotment day booked 11 March 2023
Footpath at Primary School	Ongoing - Awaiting information from SCC
Litter Bin Project	Awaiting delivery of wheelie housings January 2023
Quote - wooden gazebo around bench in cemetery	Awaiting quote
Five a side goals	Awaiting quote
Retreat Pond Project - obtain quotes	Meeting contractors
Posters for dog fouling	Agenda item
Contact Village Hall regarding Occupational Licence for Play Park	Email sent to the Management Committee with issues
Enforcement Thorney Green Road - Street Light removal and depth of ditch	Enforcement issue raised
Grit Bin - Chestnut Close	Grit bin ordered
Bus Shelter - Thorney Green Road	Email sent to site manager
Bruno Peak D-Day beacon	May 2023 - Once new Council is formed

6. Public Forum

None.

7. To receive reports from the County & District Councillors

Members confirmed receipt of the County Council report. County Councillor Welham highlighted:

- Trinity Walk: Reported that the Community Officer had reported the options suggested by SCC
- Highways:

1. To look to install double yellow lines on their own, this will ensure vehicles cannot park here.
2. To install a section of footway along the back of where the cars park, this will likely require double yellow lines as well, to ensure no vehicles park on the footway.
3. Look to install a shorter section of footway on the southern side, which will tie into the dropped access for flats. Pedestrians could then cross here.

It was agreed that the County Councillor would contact the Officer and ask for an estimated cost for option 2 with and without the TRO and option 3.

- **Footpath 46:** The Community Officer had advised that SCC have no objection to providing a wider footpath as long as no barriers are installed at either end of the footpath. County Councillor Keith Welham and the Clerk to meet and move this forward.
- **Public transport S106:** Contacts was made with Simon Barnett, SCC Passenger Transport, and he has received an email from Bloor Homes with regard to using S106 monies for bus services between the village and Stowmarket. However, the matter is still not resolved. SCC have confirmed that no S106 monies have been used for the current service provided by Dan's Coaches.

Members confirmed receipt of the District Council report. District Councillor Eburne highlighted:

- **Cost of Living Crisis:** A brief guide to some of the help available had been shared to the members and the District Councillors asked that it is distributed wider.
- **A14 roadworks:** We attended the A14 works consultation update on 27 January. The latest programme has the following details:

For periods of 5 days or so at a time, between 7 February and 13 March, one carriageway of the A14 will be closed overnight in order to construct crossover points (just east of junction 47A, Haughley New Street, to just west of junction 49, Tothill) for the contraflow system. The closure will be from junction 43 (Bury sugar beet factory) to junction 51 (Coddham). We have, again, asked for very clear signage to ensure the minimum of HGV traffic comes through our patch but an increase on A1120 can be expected.

The contraflow system will then be in place between junctions 47a and 49 for when work starts. From 14 March for six months the eastbound carriageway will be replaced so everyone will drive on the westbound carriageway, between the crossover points, one lane each way with a 50mph speed limit.

Then there will be a couple of night closures to reverse the contraflow system and six months work to replace the westbound carriageway so everyone then drives on the new eastbound carriageway, one lane each way.

Further details are on www.nationalhighways.co.uk/A14concrete. Information will be updated as work proceeds.

Completion is anticipated in April/May 2024 depending on the weather and other factors.

- **Parish Liaison meeting:** A reminder that the Parish Liaison Meeting will be held on Tuesday 7 February 1.30 – 3.30 at the Mix Stowmarket.
- **Trinity walk link to Trinity Meadows:** A response had been made to the consultation for this CIL Bid and MSDC have received a revised business case for the footpath showing a different route from the original documentation. Work is expected to be completed by the end of March.
- **DC/22/03761** – Following the meeting with the developer and MSDC all points that had been raised by the Parish Council had been picked up and amendments to the plan made. A copy of the revised plan had been shared and the Parish Council should note that plot 15 now sticks out onto the farm access road. It was agreed that even if the Parish Council supports the revised application a member of the council is available to speak to pick up on these points.

Cllr Studd was disappointed to learn that MSDC do not currently have up-to-date electrical safety reports completed on their properties and fines would be received if a private landlord had failed to comply with these regulations.

8. Planning

1. Councillors to review and approve a response to the following planning applications:
DC/23/00168 - Proposal: Application for Listed Building Consent - Replacement of existing concrete tiles with clay pantiles Location: Poplar Farm, Saxham Street, Stowupland, Stowmarket Suffolk IP14 5DF: Cllr Studd proposed that the Parish Council SUPPORTS the application. Cllr Voden seconded and all were in favour.
2. Councillors noted the decisions issued by Mid Suffolk District Council:
DC/22/02091 - Proposal & Location of Development: Application for Outline Planning Permission (Access points to be considered, Appearance, Layout, Landscaping and Scale to be reserved) Town and Country Planning Act 1990 – Erection of 14No dwellings (including 5 affordable homes and 4 self-builds). Land On the South East Side Of, Church Road, Stowupland, Suffolk. Outline planning permission has been REFUSED.
DC/22/05937 - Proposal & Location of Development: Householder Application - Construction of 4No solar panels on roof slopes of barbeque hut and 12No to garage. Mill Green Farmhouse, Mill Street, Stowupland, Stowmarket Suffolk IP14 5BJ. Planning permission has been GRANTED.
3. The proposal to discuss and make comments on the re-consultation to the changes to the plan on the development DC/22/03761 land at Church Road by taking of the car park outside the red line was removed as the consultation had not been received from MSDC

4. Cllr Studd proposed that the Parish Council agrees a budget of £5,000 to instruct a Solicitor to begin discussions on the cemetery land transfer at the development DC/22/03761 land at Church Road, Stowupland and this will be funded by Parish CIL. Cllr Johnson seconded with all in favour.
5. Cllr Studd proposed that the Parish Council takes further action against Green View following the response from the Enforcement Officer. Cllr Voden seconded and all were in favour. It was agreed that a letter is also sent to Green View to ask them to remove the tape on The Green before the grass cutting season.
6. Cllr Melhuish proposed that the Parish Council supports the MSDC Consultation - Community Infrastructure Levy (CIL) Bid Round Ten – Position Statement for Compliant Bid Project reference B22-17 – New Footpath Trinity Meadows to Trinity Walk, Stowupland. Cllr Studd seconded with all in favour.

9. Allotment

Councillors noted the newsletter that has been published and distributed to all tenants

10. Biodiversity and Wildlife Working Group

Councillors noted the report from the meeting of 9th January 2023. The Chairman requested that the Working Group when investigating the possibility to have the owl boxes placed on land at Columbyne Close that they obtain permission from the land owner that they will cover these under their liability insurance as the owl boxes wouldn't be covered under the Parish Councils insurance.

11. Kings Coronation Working Group

Councillors noted the report from the meetings of 12th and 26th January 2023.

12. 30mph extension Gipping Road

Cllr Johnson proposed that the Parish Council agrees that a factual report is written at a cost of £750 to pursue a 30mph limit at Gipping Road. Cllr Voden seconded with 5 in favour and 1 against.

13. SID Device

Councillors noted the report on the update of the SID device Project.

14. Clerk

Councillors noted the clerks report. The Clerk asked the Councillors to consider the issues with the poo bins that had been highlighted by MSDC. It was agreed to move the dog bin from The Green opposite Birch Close to The Green opposite Willow Wood, purchase an additional bin for Bloor homes and obtain a quote to have the poo bins lowered to the correct height.

15. Finance

1. Councillors noted receipts received since the last meeting

Receipts	Cheque / BACS /	Value
----------	-----------------	-------

Allotments	BACS	Resident	£ 24.00
VAT return	BACS	HMRC	£ 12,964.65
Cleansing Grant	BACS	MSDC	£ 1,235.00
			£ 14,223.65

2. Cllr Johnson proposed to authorise the February payments. Cllr Voden seconded with all in favour.

Expenditure	Cheque / BACS / SO		Net	VAT	Total
Wages	BACS	M Hawkins	£ 284.57		£ 284.57
Wages	BACS	D Long	£ 205.83		£ 205.83
Wages	BACS	C PIZZEY	£ 1,071.20		£ 1,071.20
Expenses	BACS	C PIZZEY	£ 31.99	£ 2.40	£ 34.39
Expenses	DD	Barclaycard	£ -	£ -	£ -
Cemetery	BACS	Social Gardener	£ 99.00		£ 99.00
Bio-Diversity	BACS	K Welham	£ 112.99		£ 112.99
Cemetery	BACS	S P Trees	£ 775.00		£ 775.00
Maintenance	BACS	S P Trees	£ 350.00		£ 350.00
Cemetery	BACS	S P Trees	£ 80.00		£ 80.00
Playpark	BACS	S P Trees	£ 225.00		£ 225.00
Allotments	BACS	S P Trees	£ 120.00		£ 120.00
Cemetery	BACS	S P Trees	£ 750.00		£ 750.00
Misc.	BACS	Workplace Pension	£ 95.00	£ 19.00	£ 114.00
Cemetery	BACS	MSDC	£ 109.00		£ 109.00
Parish CIL	BACS	Boxtrap	£ 1,929.75	£ 385.95	£ 2,315.70
Parish CIL	BACS	Stowupland History Group	£ 686.02		£ 686.02
			£ 6,925.35	£ 407.35	£ 7,332.70

3. Councillors noted the VAT return of £12,964.65 for the period 01.07.22 – 30.11.22
4. Cllr Studd proposed that the Parish Council accepts the quote of £4,906.86 from Eastern Entertainment Services for an outside sound system that this is funded by Parish CIL fund. Cllr Voden seconded with all in favour.
5. Cllr Johnson proposed that the Parish Council accepts the quote of £95.00 from Gipping Press to print 36 water resistant posters and to also include the printing of election information posters and notices to ask that no staples on noticeboards. Cllr Melhuish seconded with all in favour.

16. Councillors Reports

Cllr Voden on behalf of the Telstar Committee thanked the Parish Council for the grant awarded to them for 2023-24.

17. Correspondence

Councillors to note correspondence already circulated and consider any action.

1. Royal British Legion – Thank you for the contribution of £50 made to the Poppy Appeal
2. MSDC – Enforcement letter following report made regarding the removal of the Parish Street lighting and the ditch clearance at the land to the West of Thorney Green Road (Linden Homes Development)
3. MSDC – Building Control Street Naming and Numbering policy. Review of the policy which will come into effect on 1st February 2023
4. Suffolk Highways – Upcoming works to carry out pre surface dressing road repairs along Gipping Road from Rendall Lane to Thorney Green Road and from The Green to Gipping Road. Programmed to take place from 3 – 10 February 2023

18. Dates of next meetings

1. Kings Coronation Working Group Wednesday 8th February at 7.30pm via Zoom
2. Parish Council Meeting Thursday March 2nd 2023 7.30pm at URC Church Hall
3. Bio-Diversity and Wildlife Working Group Monday 6th March 2023 7.30pm at URC Church Hall

19. It was resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed

1. Clerks annual Appraisal

Meeting closed 20.36