

STOWUPLAND PARISH COUNCIL

Windmill Lodge, Mill Road, Buxhall, Stowmarket, Suffolk, IP14 3DS

Email: parishclerk@stowuplandpc.co.uk

Chairman: Councillor: Donna Bridges

STOWUPLAND PARISH COUNCIL are summoned to attend the
Parish Council Meeting of STOWUPLAND PARISH COUNCIL
to be held in Stowupland URC Church Hall on Thursday 4th June 2026 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07704 701095 or email parishclerk@stowuplandpc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for Absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of the Parish Council meeting of 14th May 2026

5. Matters of report

To review the matters arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

7. To receive a report from the County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

8. To receive a report from the District Councillors Janet Pearson and Agnes Watson

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:

None

2. Councillors to note the decisions issued by Mid Suffolk District Council:

DC/26/01170

Acorn Place, Saxham Street, Stowupland, Stowmarket Suffolk IP14 5DA

Householder Application - Erection of a Single Storey Rear Extension

Permission was GRANTED (with conditions, see paper)

DC/26/00773

The Bramblings, Thorney Green Road, Stowupland, Stowmarket Suffolk IP14 4AB

Householder Application - Erection of a single storey rear extension with flat roof and glazed roof lantern (following demolition of the conservatory).

Permission was GRANTED (with conditions, see paper)

DC/26/00903

Householder Application - Demolition of existing flat roof single storey outbuilding/extension and erection of enlarged single storey extension with pitched roof. 19 Trinity Walk, Stowupland, Stowmarket, Suffolk IP14 4AS

Permission was GRANTED (with conditions, see paper)

DC/26/00309

Plot 1, Land Adjacent To, 20 Saxham Street, Stowupland Suffolk

Application under S73A for Removal or Variation of a Condition following grant of Outline

Planning Permission: DC/21/04608 dated 15/10/2021, Reserved Matters Application:

DC/22/01872 dated 09/06/22 and subsequent Application under S73A of the Town and Country Planning Act 1990 (as amended): DC/25/03029 dated 04/09/26 (Erection of 2no dwellings) - For the variation of Condition 1 (Approved Plans and Documents) of S73A DC/25/03029 to allow amendments to Plot 1 only.

Permission without compliance to conditions was GRANTED (with conditions, see paper)

10. Finance

1. Councillors to note receipts received since the last meeting
2. Councillors to approve the June payments (BACS, DD, and cheque payments)

11. Accounts 2025-26

1. Councillors to approve the Budget to Actual figures for the year ending 31st March 2026
2. Councillors to approve the Statement of Reserve for the year ending 31st March 2026
3. Councillors to approve the Asset Register for the year ending 31st March 2026
4. Councillors to approve the Bank Reconciliation for the year ending 31st March 2026
5. Councillors to approve the Neighbourhood CIL Expenditure Report 2025-26

6. Councillors to review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 for the year ending 31st March 2026
7. Councillors to review the Bank Mandate for 2026/27
8. Councillors to approve the Statement of Account for the year ending 31st March 2025
9. Councillors to approve the annual return figures for the year ending 31st March 2025, with explanation of variances

12. AGAR 2025-26 – Annual Governance & Accountability Return

1. Councillors to note receipt of the internal audit report and note the following recommendations:
 - i. The council should continue to consider the limits of the Financial Services Compensation Scheme.
2. Councillors to review and agree the responses to Section 1 of the AGAR for 2025-26
3. Councillors to review and approve Section 2 of the AGAR for 2025-26
4. Councillors to agree the dates for the exercise of Public Rights as 22 June 2026 to 31 July 2026

13. Governance

1. Councillors to approve/reject the Vexatious and Persistent Correspondence Policy
2. Councillors to approve/reject the Meeting Attendance and Absence Policy

14. CIL/PIIP

1. Councillors to note a CIL application was received after the deadline of the 30th of April:
 - i. Stowupland Village Hall Bowls Club, for £33,497
2. Councillors to decide whether a CIL meeting should be held to discuss the application before the next CIL meeting in October

15. Saxham St

1. Councillors to note the cost of traffic survey is £465+VAT for two weeks of data
2. To note that SCC Locality funds can assist funding the survey
3. Councillors to discuss and decide next steps

16. Village Green - Preventative Measures

1. To receive the quotes for suggested preventative measures around Birch Close
2. To decide actions

17. Village Green - Biodiversity

1. To note the receipt of a bequest and decide how best to allocate the funds
2. To decide any further action for planting of the mounds

18. Clerk's Report

Councillors to note the report from the Clerk and make any comments

19. Councillor's Reports

Councillors to report any issues

20. Correspondence

Councillors to note correspondence circulated and consider any action

21. It was resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed

Legal advice - liability

22. Dates of next meetings

1. SOAP 17th June 2026 10am at the Sports and Social Club
2. Biodiversity group meeting Wednesday 1st July 2026 at the URC Church Hall
3. Parish Council Meeting Thursday 2nd July 2026 7.30pm at the URC Church Hall



Rachel Belcher-Nairn, Clerk to the Council

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