

STOWUPLAND PARISH COUNCIL

Windmill Lodge, Mill Road, Buxhall Stowmarket, Suffolk, IP14 3DS

Email: parishclerk@stowuplandpc.co.uk

Chairman: Councillor: Donna Bridges

STOWUPLAND PARISH COUNCIL are summoned to attend the
Parish Council Meeting of STOWUPLAND PARISH COUNCIL
to be held in Stowupland **URC Church Hall** on Thursday 3rd September 2026 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07704 701095 or email parishclerk@stowuplandpc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for Absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of the Parish Council meeting of 6th August 2026

5. Matters of report

To review the matters arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

7. To receive a report from the County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

8. To receive a report from the District Councillors Janet Pearson and Agnes Watson

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:

DC/26/03416

9 - 11 Devon Road, Stowupland, Stowmarket, Suffolk IP14 4BZ

Householder Application - Erection of a Single storey front porch

DC/26/03255

38A Columbyne Close, Stowupland, Stowmarket, Suffolk IP14 4AP

Full Planning Application - Construction of 2no. garden rooms

2. Councillors to note the decisions issued by Mid Suffolk District Council:

None

10. Finance

1. Councillors to note receipts received since the last meeting
2. Councillors to approve the September payments (BACS, DD, and cheque payments)

11. PIIP/CIL

1. Councillors to receive an update on the below CIL application and decide any further action:
 - i. Stowupland Village Hall Bowls Club, for £35,822

12. Insurance

1. Councillors to note the renewal quote of £1785.19 and that the 3-year term ends in 2026
2. Councillors to note the following alternative quotes:
 - i. Pending
 - ii. Pending
3. Councillors to choose a quote and decide between a 1-year or 3-year renewal

13. Neighbourhood Plan

1. Councillors to confirm any further plans for a drop-in event on the 8th September
2. Councillors to note receipt of the information boards for the drop-in event

14. Play Park

1. To note the basket seat will be replaced by the 8th October
2. Councillors to note the following quote received and decide action:
 - i. Dish roundabout / gravity bowl replacement: £5799.11 + VAT
3. Councillors to note the Hip Hop machine could not be repaired and to decide on the new quote for replacement of the machine:
 - i. £2891.58 + VAT
4. To decide on a regular check and maintenance schedule for the play park
5. To receive the play park tree survey and decide further action

15. Village Green

1. To receive three quotes for replacing the 'Private Track' sign
2. To choose a quote and action replacement

16. Tree Survey

1. Councillors to decide action/timescales for the following recommendations:
 - i. Medium priority
 - ii. Low priority

17. Churchyard & Cemetery

1. To approve the job specification and confirm range of hours per month
2. To choose from the provided three quotes for maintenance
3. To approve works to the rear of the church, based on the following estimate:
 - i. 4 days' work at £165/day + materials
 - ii. Stowupland PC to provide pea shingle at £74.95/800kg (inc VAT & delivery). Further deliveries, if needed, are £64.95/800kg.
4. To set a date for the next Cemetery & Churchyard meeting, to include a churchyard topple test
5. To note the ditch at the rear of the church needs clearing and decide action

18. Clerk's Report

Councillors to note the report from the Clerk and make any comments/decide any actions

19. Councillor's Reports

Councillors to report any issues

20. Correspondence

Councillors to note correspondence circulated and consider any actions

21. It was resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed

- i. Legal advice – liability

22. Dates of next meetings

1. Parish Council Meeting Thursday 1st October 2026 7.30pm at the URC Church Hall



Rachel Belcher-Nairn, Clerk to the Council

Tel: 07704 701095 | Email: parishclerk@stowuplandpc.co.uk