

STOWUPLAND PARISH COUNCIL

Windmill Lodge, Mill Road, Buxhall, Stowmarket, Suffolk, IP14 3DS

Email: parishclerk@stowuplandpc.co.uk

Chairman: Councillor: Donna Bridges

STOWUPLAND PARISH COUNCIL are summoned to attend the
Parish Council Meeting of STOWUPLAND PARISH COUNCIL
to be held in Stowupland Holy Trinity Church Hall on Thursday 14th May 2026 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07704 701095 or email parishclerk@stowuplandpc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Chairman

To elect a Chairman of the Council and to receive the Chairman's declaration of acceptance of office

2. Vice Chairman

To elect a Vice Chairman of the Council

3. Apologies for Absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

4. Declarations of Interest

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

5. Dispensations

To receive any requests for dispensations

6. Minutes

Councillors to review and approve the minutes of the Parish Council meeting of 2nd April 2026

7. Matters of report

To review the matters arising from previous meetings and agree further action

8. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

9. To receive a report from the County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

10. To receive a report from the District Councillors Janet Pearson and Agnes Watson

To respond to any questions on reports previously submitted to the Parish Council

11. Planning

1. Councillors to review and approve a response to the following planning applications:

DC/26/00773

The Bramblings, Thorney Green Road, Stowupland, Stowmarket Suffolk IP14 4AB
Householder Application - Erection of a single storey rear extension with flat roof and glazed roof lantern (following demolition of the conservatory).

DC/26/01513

13 Saxham Street, Stowupland, Stowmarket, Suffolk IP14 5DA
Householder Application - Construction of new detached double garage.

2. Councillors to note the decisions issued by Mid Suffolk District Council:

DC/25/05589

Stowupland Village Hall, Church Road, Stowupland, Stowmarket, Suffolk, IP14 4BG
Application under S73 for Removal or Variation of a Condition following grant of Planning Permission DC/23/03992 dated 25/10/2023 Town and Country Planning Act 1990 (as amended)
Extensions and alterations to existing Village Hall, construction of storage compound, associated external and landscaping works (following demolition of Bowls Pavilion) - To vary Condition 2 (Approved Plans and Documents) to amend the approved provision for a new storage compound to the North-East of the main building. The footpath has also been amended to accommodate these changes.

Permission was APPROVED (subject to conditions)

DC/25/04956

Windy Ridge, Mill Street, Stowupland, Stowmarket Suffolk IP14 5BL
Full Planning Application - Erection of 1no. self-build two bedroomed bungalow
Permission was GRANTED (subject to conditions – see document)

12. Finance

1. Councillors to note receipts received since the last meeting
2. Councillors to approve the May payments (BACS, DD, and cheque payments)

13. VAT Return

Councillors to note that a VAT return for the period 01.01.2026-31.03.2026 has been filed.

14. Governance & Statutory Business

1. Councillors to review the terms of reference for committees
2. Councillors to confirm the appointment of Parish Councillors on the following Committees for 2026-27: Environment & The Green Sub-Committee, PIIP Working Group, Trim Trail Working Group
3. Councillors to confirm the appointment of Parish Council Representatives on the following Bodies for 2026-27: Village Hall Management Committee
4. Councillors to confirm the following Parish Appointed Positions for 2026-27: Allotment Officer, Cemetery & Churchyard Officer, Emergency Planning Offer, Footpath Officer, Play Park Officer, Planning Officer, Speed Watch Officer, SALC Representative, School Liaison Representative, Telstar Representative and Tree Warden
5. Councillors to confirm the continuation of the appointment of the Clerk to the Council as the Responsible Financial Officer for the financial year 2026-27
6. Councillors to approve/reject the Tree Policy

15. Saxham Street

1. Councillors to receive Cllr Voden's report from the site meeting at Saxham Street
2. Councillors to receive information from SCC Highways regarding recommendations made after the site visit to Saxham St
3. Councillors to discuss and decide actions

16. Play Park

1. Councillors to note receipt of the inspection report and decide any actions required
2. Councillors to note receipt of quotes for works and decide further action:
 - i. Basket swing: £970.07
 - ii. Standing swing

17. Tree Works

1. Councillors to receive 3 quotes for works
2. Councillors to select a quote and commission works

18. Churchyard

1. To note the biodiversity sign has been replaced in the churchyard
2. To approve/reject the request for the cost to be covered by the Parish Council

19. Biodiversity

1. Councillors to receive the report from March's biodiversity group meeting
2. Councillors to note the cost of the wildflower project and allocate a funding source

20. Flood Investigation Report

1. Councillors to note receipt of the Flood Investigation Report
2. Councillors to note receipt of the actions and update SCC on any progress

21. Repositioning of Village Sign

Councillors to decide a new position for the village sign

22. Bus Route VC01

1. To receive the letters from Mendlesham Parish Council re. bus route VC01
2. To note the withdrawal of funding for the service from September 2026
3. To decide whether to make a bid for the service

23. Neighbourhood Plan

1. To receive an update on plans for the Neighbourhood Review
2. To receive the funding information from MSDC and decide whether to express an interest

24. Clerk's Report

Councillors to note the report from the Clerk and make any comments

25. Councillor's Reports

Councillors to report any issues

26. Correspondence

Councillors to note correspondence circulated and consider any action

27. It was resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed

Legal advice - liability

28. Dates of next meetings

1. Biodiversity group meeting Monday 1st June 2026 at the URC Church Hall
2. Parish Council Meeting Thursday 4th June 2026 7.30pm at the URC Church Hall
3. SOAP 17th June 2026 10am at the Sports and Social Club



Rachel Belcher-Nairn, Clerk to the Council

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