

STOWUPLAND PARISH COUNCIL

Windmill Lodge, Mill Road, Buxhall Stowmarket, Suffolk, IP14 3DS

Email: parishclerk@stowuplandpc.co.uk

Chairman: Councillor: Donna Bridges

STOWUPLAND PARISH COUNCIL are summoned to attend the
Parish Council Meeting of STOWUPLAND PARISH COUNCIL
to be held in Stowupland **URC Church Hall** on Thursday 1st October 2026 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07704 701095 or email parishclerk@stowuplandpc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for Absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of the Parish Council meeting of 3rd September 2026

5. Matters of report

To review the matters arising from previous meetings and agree further action

6. Co-Option of Casual Vacancy

To fill one of the Casual Vacancies by co-option

7. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

8. To receive a report from the County Councillor Andrew Stringer

To respond to any questions on reports previously submitted to the Parish Council

9. To receive a report from the District Councillors Janet Pearson and Agnes Watson

To respond to any questions on reports previously submitted to the Parish Council

10. Planning

1. Councillors to review and approve a response to the following planning applications:

None

2. Councillors to note the decisions issued by Mid Suffolk District Council:

DC/26/02408

The Croft, Church Road, Stowupland, Stowmarket Suffolk IP14 4BJ

Householder Application - Installation of free-standing post for siting of EV Charger adjacent to Listed Building

Planning permission was GRANTED

DC/26/03063

Land At Stowupland Pumping Station , Church Road , Stowupland , IP14 4BG

Prior Approval application for proposed telecommunications code system operators development under Schedule 2, Part 16, Class A of the Town and Country Planning (General Permitted Development) Order 2015 (as amended) - Installation of ARQIVA Smart Metering 1No. OMNI at 13.45m mean mounted on proposed 12.0m Streetworks pole; Installation of ARQIVA Smart Metering 1No. GPS antenna at 12.0m mounted on proposed streetworks pole; Installation of ARQIVA Smart Metering 1No. 3G OMNI antenna at 19m mean mounted on proposed streetworks pole; Installation of ARQIVA Smart Metering equipment enclosure.

Prior approval is NOT REQUIRED

3. Councillors to note the following and consider any action:

DC/25/02284

Planning permission granted for open cart lodge but garage doors recently added

11. Finance

1. Councillors to note receipts received since the last meeting
2. Councillors to approve the October payments (BACS, DD, and cheque payments)

12. Governance – External Audit

1. Councillors to receive the interim External Audit Report (AGAR Section 3) for the year ending 31st March 2026 from the external auditors PKF Littlejohn LLP
2. To note that the Clerk has advertised the interim report (AGAR Section3) for the year ending 31 March 2026

13. Village Hall Occupational Licenses

1. Councillors to approve/reject the licence agreement for the Play Park, noting changes from 2025
2. Councillors to approve/reject the licence agreement for the storage cupboard, noting changes from 2025

14. Play Park

1. Councillors to note the basket swing seat has been replaced
2. To note the ownership of equipment needs to be established and maintenance/replacement is on hold as a result
3. To decide on a regular check and maintenance schedule for the play park

15. Neighbourhood Plan

1. Councillors to receive an update from the drop-in event on the 8th September
2. Councillors to receive notification of funding support from MSDC for the Neighbourhood Plan Review
3. Councillors to note a meeting is being scheduled with the Neighbourhood Plan consultant to formulate a resident survey
4. Councillors to approve the quote for support of the next stage of Neighbourhood Plan Review – Residents' Survey: £990

16. Road Safety

1. Councillors to receive correspondence on the plans for speed surveys on the A1120/Saxham St, along with any update
2. Councillors to receive SID data and make any comment/decide any action:
 - i. A1120 Village Hall
 - ii. Thorney Green Road
 - iii. B1115 allotments

17. Churchyard & Cemetery

1. To receive the minutes from the Churchyard meeting on the 29th August & note/allocate actions
2. To receive the topple test results for the churchyard and decide any actions
3. To decide any action for re-surfacing the churchyard
4. To decide any action on a wasp/bee nest present in the cemetery

18. Village Green

1. To note the 'Private Track' sign has been ordered
2. To decide a quote for cutting the wildflower area from the below options:
 - i. £750.62 with arisings left
 - ii. £2,328.28 with arisings removed
 - iii. Pending
3. To receive correspondence on Cadent works and decide any response/action

19. Biodiversity

1. Councillors to approve/reject the purchase of wildflower seeds for light shade - £57 + postage for 250 grams
2. Councillors to receive an update from the Biodiversity Working Group meeting on the 21st September and the mound planting on the 26th September

20. Meeting Time & Duration

1. Council to discuss a proposal to change the meeting time to 7pm
2. Councillors to discuss any other changes, including changing meeting length

21. Clerk's Report

Councillors to note the report from the Clerk and make any comments/decide any actions

22. Councillor's Reports

Councillors to report any issues

23. Correspondence

Councillors to note correspondence circulated and consider any actions

24. It was resolved that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed

- i. Employment & new paycales
- ii. Legal liability & advice

25. Dates of next meetings

1. Parish Council Meeting Thursday 5th November 2026 7.30pm at the URC Church Hall



Rachel Belcher-Nairn, Clerk to the Council

Tel: 07704 701095 | Email: parishclerk@stowuplandpc.co.uk