

STOWUPLAND PARISH COUNCIL

Laburnham Cottage, Stowupland Road, Stowmarket, Suffolk, IP14 5AW
Email: parishclerk@stowuplandpc.co.uk
Chairman: Councillor: Donna Bridges

STOWUPLAND PARISH COUNCIL are summoned to attend the
Parish Council Meeting of STOWUPLAND PARISH COUNCIL
to be held in Stowupland **URC Church Hall** on Thursday 5th June 2025 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07704 701095 or email parishclerk@stowuplandpc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for Absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of the Parish Council meeting of 1st May 2025

5. Matters of report

To review the matters arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

7. To receive a report from the County Councillor Keith Welham

To respond to any questions on reports previously submitted to the Parish Council

8. To receive a report from the District Councillor Janet Pearson

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:

DC/25/02284

Oak Gates, Church Road, Stowupland, Stowmarket Suffolk IP14 4BQ

Householder Application - erection of two-bay cartlodge

2. Councillors to note the decisions issued by Mid Suffolk District Council:

DC/24/03849 / APP/W3520/D/24/3355479

2 Thorney Green Road, Stowupland, Stowmarket Suffolk IP14 4BY

Erection of single storey front, side and rear extension at 2 Thorney Green Road, Stowupland, Stowmarket IP14 4BY in accordance with the terms of the application, Ref DC/24/03849

Appeal ALLOWED and planning permission GRANTED, subject to:

- 1) The development hereby permitted shall begin not later than 3 years from the date of this decision.
- 2) The development hereby permitted shall be carried out in accordance with the following approved plans: 24/080010 Rev E.

DC/25/00327

Stowupland Village Hall, Church Road, Stowupland, Stowmarket Suffolk IP14 4BG

Application under S73 for the Removal or Variation of a Condition following grant of DC/23/03992 dated 25/10/2023 Town and Country Planning Act 1990 (as amended) - Extensions and alterations to existing Village Hall, construction of storage compound, associated external and landscaping works (following demolition of Bowls Pavilion). To vary Condition 2 (Approved Plans and Documents) - To enable revisions to the layout and design, within the original floor area and scale of the approved scheme, as per revised plans.

Planning permission was REFUSED

DC/24/01956

Jefferys, Gipping Road, Stowupland, Stowmarket Suffolk IP14 4AR

Full Planning Application - Erection of 2No. semi-detached self-build dwellings

Planning permission was GRANTED

3. Councillors to note the following applications were withdrawn:

DC/25/01774

Land Adj 20 Saxham Street Stowupland IP14 5DA

Application under Section 73 of The Town and Country Planning Act for Outline Planning

Permission DC/21/04608 and Reserved Matters DC/22/01872 (2no dwellings) for variation of Condition 2 (approved plans and documents) for Plot 1 only.

Land Adjacent To 20 Saxham Street Stowupland IP14 5DA

Application under Section 73 of the Town and Country Planning Act 1990 for variation of Condition 3 (Approved Plans and Documents) and removal of Condition 12 (Removal of Permitted Development Rights) following grant of outline planning permission DC/21/04608 and reserved matters approval DC/22/01872 - plot 2 only.

10. Finance

1. Councillors to note receipts received since the last meeting
2. Councillors to approve the June payments (BACS, DD, and cheque payments)

11. Accounts 2024-25

1. Councillors to approve the Statement of Account for the year ending 31st March 2025
2. Councillors to approve the annual return figures for the year ending 31st March 2025 and explanation of variances

12. AGAR 2023-24 – Annual Governance & Accountability Return

1. Councillors to note receipt of the internal audit report and note the following recommendations:
 - a. To update Standing Orders and Financial Regulations to incorporate the £30,000 Public Contract Regulations threshold
 - b. The council should consider the limits of the Financial Services Compensation Scheme
2. Councillors to review and agree the responses to Section 1 of the AGAR for 2024-25
3. Councillors to review and approve Section 2 of the AGAR for 2024-25
4. Councillors to agree the dates for the exercise of Public Rights as 16th June to 25th July 2025

13. Parish Infrastructure Improvement Plan (PIIP) / CIL

Councillors to note the report from the meeting of 23rd May 2024 and consider the new project requests and any amendments to the Parish Infrastructure Improvement Plan (PIIP)

- a. Stowupland Cricket Foundation: Support for summer camp expenses £2,300
- b. Stowupland Cricket Club: New electric grounds machinery £25,000
- c. Stowupland Village Hall: Contribution towards renovations costs £300,000

14. Budget for elections

Councillors to decide a budget for elections, pending any update on election dates and Local Government Reorganisation

15. Unauthorised Encampments

1. Councillors to decide the following proposal regarding Unlawful Campsites:

The council set aside in a reserve initially a sum of £5000 which can be called upon by Clerk with the Chairperson/nominated person's agreement for use in expediently removing unlawful campsites without having the delay of calling an extraordinary meeting of the council to authorise the spend. This would be for the use of Bailiffs and/or clearing up works

2. Councillors to decide whether to create & adopt a policy for dealing with Unauthorised Encampments
3. Councillors to discuss any preventative actions necessary for protecting the Green from future unauthorised encampments

16. Improvements to Footpath 32

Councillors to review plans for improvements to Footpath 32 and approve/reject the quoted works.

17. Bus stop roof, Thorney Green Road

Councillors to consider the quote for repair to the Thorney Green Road bus shelter roof and decide next steps

18. Biodiversity Report

Councillors to note receipt of the Biodiversity report and decide any actions resulting from its recommendations

19. Clerk's Report

Councillors to note the report from the Clerk and make any comments

20. Councillor's Reports

Councillors to report any issues

21. Correspondence

Councillors to note correspondence circulated and consider any action(s)

22. Dates of next meetings

1. Biodiversity working group meeting 9th June 2025 7.30pm at the UCR Church Hall
2. Parish Council Meeting Thursday 3rd July 2025 7.30pm at the URC Church Hall

Rachel Belcher-Nairn, Clerk to the Council

Tel: 07704 701095 | Email: parishclerk@stowuplandpc.co.uk