

STOWUPLAND PARISH COUNCIL

Laburnham Cottage, Stowupland Road, Stowmarket, Suffolk, IP14 5AW
Email: parishclerk@stowuplandpc.co.uk
Chairman: Councillor: Donna Bridges

STOWUPLAND PARISH COUNCIL are summoned to attend the
Parish Council Meeting of STOWUPLAND PARISH COUNCIL
to be held in Stowupland URC Church Hall on Thursday 3rd July 2025 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07704 701095 or email parishclerk@stowuplandpc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for Absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of the Parish Council meeting of 5th June 2025

5. Matters of report

To review the matters arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

7. To receive a report from the County Councillor Keith Welham

To respond to any questions on reports previously submitted to the Parish Council

8. To receive a report from the District Councillors Janet Pearson and Agnes Watson

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:

DC/25/02268

Elm House, Stowmarket Road, Stowupland, Stowmarket Suffolk IP14 4DS

Householder Application - Insertion of windows to existing outbuilding, addition of bay to cartlodge.

2. Councillors to note the decisions issued by Mid Suffolk District Council:

DC/25/01639

17 Mill Street, Stowupland, Stowmarket, Suffolk IP14 5BL

Application under Section 19 of The Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended) for DC/21/06937 dated 30/03/2022 -To vary condition 2 (Approved Plans and Documents) - existing lobby and roof structure to be retained and the existing roof overhang enlarged to create a sheltered entrance to the lobby as per revised details and plans.

Listed Building Consent was ISSUED

10. Finance

1. Councillors to receive Quarter 1 finance reports to 30.06.25

- a) Bank Reconciliation
- b) Budget to actual
- c) Reserves

2. Councillors to note receipts received since the last meeting

3. Councillors to approve the July payments (BACS, DD, and cheque payments)

4. Councillors to agree an Earmarked Reserve be established for the Youth Group funds

11. A1120 Junction Improvements

1. Councillors to note receipt of the correspondence noting that Mid Suffolk will not contribute CIL funding
2. Councillors to discuss alternative funding sources and/or changes to the plans

12. Funding Request for Walkers Cup

1. Councillors to consider the request to contribute £250 towards Telstar's Walkers Cup
2. Councillors to consider the request to mount advertising posters on dog waste bins around the village

13. Agenda Deadlines

Councillors to note that all Committee and Working Groups' reports should be with the Parish Clerk by the 16th of the month prior to the meeting date.

14. Governance

1. Councillors to confirm receipt of the updated Financial Regulations and Standing Orders in preparation for adoption into Stowupland's templates next month.

2. Councillors to decide whether to review the Policies in December 2026, after 18 months, then revert to annual review.

15. Clerk's Report

Councillors to note the report from the Clerk and make any comments/decide any actions

16. Councillor's Reports

Councillors to report any issues

17. Correspondence

Councillors to note correspondence circulated and consider any action

18. Dates of next meetings

1. Parish Council Meeting Thursday 7th August 2025 7.30pm at the URC Church Hall

19. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed

Review of Clerk's probation period & pension

Rachel Belcher-Nairn, Clerk to the Council

Tel: 07704 701095 | Email: parishclerk@stowuplandpc.co.uk