

# STOWUPLAND PARISH COUNCIL

Windmill Lodge, Mill Road, Buxhall Stowmarket, Suffolk, IP14 3DS  
Email: [parishclerk@stowuplandpc.co.uk](mailto:parishclerk@stowuplandpc.co.uk)  
Chairman: Councillor: Donna Bridges

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STOWUPLAND PARISH COUNCIL are summoned to attend the  
Parish Council Meeting of STOWUPLAND PARISH COUNCIL  
to be held in Stowupland URC Church Hall on Thursday 8<sup>th</sup> January 2026 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07704 701095 or email [parishclerk@stowuplandpc.co.uk](mailto:parishclerk@stowuplandpc.co.uk)) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

## AGENDA

### **1. Apologies for Absence**

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

### **2. Declarations of Interest**

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

### **3. Dispensations**

To receive any requests for dispensations

### **4. Minutes**

Councillors to review and approve the minutes of the Parish Council meeting of 4<sup>th</sup> December 2025

### **5. Matters of report**

To review the matters arising from previous meetings and agree further action

### **6. Public Forum**

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

### **7. To receive a report from the County Councillor Keith Welham**

To respond to any questions on reports previously submitted to the Parish Council

### **8. To receive a report from the District Councillors Janet Pearson and Agnes Watson**

To respond to any questions on reports previously submitted to the Parish Council

## **9. Planning**

1. Councillors to review and approve a response to the following planning applications:

### **DC/25/05589**

Stowupland Village Hall, Church Road, Stowupland, Stowmarket Suffolk IP14 4BG

Application under S73 for Removal or Variation of a Condition following grant of

Planning Permission DC/23/03992 dated 25/10/2023 Town and Country Planning

Act 1990 (as amended) Extensions and alterations to existing Village Hall,

construction of storage compound, associated external and landscaping works

(following demolition of Bowls Pavilion) - To vary Condition 2 (Approved Plans and

Documents) to amend the approved provision for a new storage compound to the

North-East of the main building. The footpath has also been amended to

accommodate these changes.

2. Councillors to note the decisions issued by Mid Suffolk District Council:

### **DC/25/03344**

Columbyne Hall, Gipping Road, Stowupland, Stowmarket Suffolk IP14 4AT

Householder Application - Installation of driveway gates

Permission was GRANTED

### **DC/25/04049**

Stowupland Hall, Church Road, Stowupland, Stowmarket Suffolk IP14 4BE

Full Planning Application - Erection of single storey extension to workshop facility (materials store).

Permission was REFUSED

## **10. Finance**

1. Councillors to note receipts received since the last meeting
2. Councillors to approve the January payments (BACS, DD, and cheque payments)
3. Councillors to receive Q2 financial reports:
  - i. Bank Reconciliation
  - ii. Budget to Actual
  - iii. Reserves

## **11. Email and Web Hosting**

1. To consider the quote for web hosting with the existing provider (to note that fees will increase from this quote due to a supplier price increase)
2. To consider email and web hosting arrangements moving forward

## **12. Cemetery**

1. To consider all Cemetery fees for 2026/27
2. To consider any changes to the Cemetery Terms & Conditions
3. To clarify the ashes scattering policy and amend the Cemetery Policy to reflect any changes

### **13. Footpath 32**

To determine what further works are required, if any.

### **14. Village Green**

1. To consider and accept/reject the quote for tree works on the green
2. To note a Pride in Your Place grant has been applied for to fund the wildflower planting pilot

### **15. Neighbourhood Plan**

To note receipt of Suffolk County Guidance on designating green spaces within the Neighbourhood Plan

### **16. Setting of Dates for 2026/27 Meetings**

1. To set the dates for the Parish Council meetings for 2026/27, including the Annual Parish Council meeting
2. To set the date of the Annual Parish Meeting, between the 1<sup>st</sup> March and the 1<sup>st</sup> June 2026
3. To set dates for village litter picks / volunteer days

### **17. Bleed Kits**

1. To consider the installation of bleed kits in Stowupland
2. To consider any suitable locations

### **18. Clerk's Report**

Councillors to note the report from the Clerk and make any comments/decide any actions

### **19. Councillor's Reports**

Councillors to report any issues

### **20. Correspondence**

Councillors to note correspondence circulated and consider any action

### **21. Dates of next meetings**

1. Biodiversity & Wildflower Working Party meeting 26th January 2026
2. Parish Council Meeting Thursday 5<sup>th</sup> February 2026 7.30pm at the URC Church Hall

Rachel Belcher-Nairn, Clerk to the Council

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