

STOWUPLAND PARISH COUNCIL

Windmill Lodge, Mill Road, Buxhall Stowmarket, Suffolk, IP14 3DS

Email: parishclerk@stowuplandpc.co.uk

Chairman: Councillor: Donna Bridges

STOWUPLAND PARISH COUNCIL are summoned to attend the
Parish Council Meeting of STOWUPLAND PARISH COUNCIL
to be held in Stowupland **URC Church Hall** on Thursday 5th February 2026 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07704 701095 or email parishclerk@stowuplandpc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for Absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of the Parish Council meeting of 8th January 2026

5. Matters of report

To review the matters arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

7. To receive a report from the County Councillor Keith Welham

To respond to any questions on reports previously submitted to the Parish Council

8. To receive a report from the District Councillors Janet Pearson and Agnes Watson

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:

None

2. Councillors to note the decisions issued by Mid Suffolk District Council:

DC/25/05247

Upland House, Saxham Street, Stowupland, Stowmarket Suffolk IP14

Application for Listed Building Consent - Repair walls reusing the existing masonry where possible with additional, larger piers using the identical brick bonds and mortar as existing (Flemish bond). Householder Application - Installation of driveway gates

Listed Building Consent was GRANTED

10. Finance

1. Councillors to note receipts received since the last meeting
2. Councillors to approve the January payments (BACS, DD, and cheque payments)
3. Councillors to note a VAT return has been filed for Q3 of 2025-26 – 1/10/25-31/12/25 – at £1,846.62, which was received on the 23rd January 2026

11. Telstar Grant

To consider a grant request from Telstar of £2,995

12. Councillor Vacancies

1. Councillors to note MSDC have confirmed there has been no call for an election and the most recent vacancy can be co-opted
2. To note MSDC have confirmed there are currently 4 vacancies on the Parish Council and both MSDC's and the PC's websites have been updated to reflect this
3. To discuss advertising for vacancies

13. Internal Auditor

To review the effectiveness of Heelis & Lodge as Internal Auditor and agree a budget of £440 for their services

14. Neighbourhood Plan

To note the notes from the Working Party meeting on the 21st January, with the following actions:

1. A meeting to be scheduled with MSDC to discuss review requirements
2. Update requested from Neighbourhood Plan consultant

15. Biodiversity and Wildflower

Councillors to note the report from the meeting held on 26th January 2026

16. Website

To note the Accessibility report and any recommendations

17. Clerk's Report

Councillors to note the report from the Clerk and make any comments/decide any actions

18. Councillor's Reports

Councillors to report any issues

19. Correspondence

Councillors to note correspondence circulated and consider any action

20. Dates of next meetings

1. Parish Council Meeting Thursday 5th March 2026 7.30pm at the URC Church Hall
2. Biodiversity group meeting Monday 30th March



Rachel Belcher-Nairn, Clerk to the Council

Tel: 07704 701095 | Email: parishclerk@stowuplandpc.co.uk