

STOWUPLAND PARISH COUNCIL

Windmill Lodge, Mill Road, Buxhall Stowmarket, Suffolk, IP14 3DS

Email: parishclerk@stowuplandpc.co.uk

Chairman: Councillor: Donna Bridges

STOWUPLAND PARISH COUNCIL are summoned to attend the
Parish Council Meeting of STOWUPLAND PARISH COUNCIL
to be held in Stowupland **URC Church Hall** on Thursday 4th September 2025 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (07704 701095 or email parishclerk@stowuplandpc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for Absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of the Parish Council meeting of 7th August 2025

5. Matters of report

To review the matters arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

7. To receive a report from the County Councillor Keith Welham

To respond to any questions on reports previously submitted to the Parish Council

8. To receive a report from the District Councillors Janet Pearson and Agnes Watson

To respond to any questions on reports previously submitted to the Parish Council

9. Planning

1. Councillors to review and approve a response to the following planning applications:
None received
2. Councillors to note the decisions issued by Mid Suffolk District Council:
None

10. Finance

1. Councillors to note receipts received since the last meeting
2. Councillors to approve the September payments (BACS, DD, and cheque payments)

11. Warranty Extension for ELAN SIDs

1. Councillors to note repair costs as per Item 11
2. Councillors to decide whether to extend the warranty of the ELAN speed indicator devices at £199 per device per year + VAT

12. Insurance Renewal

1. Councillors to decide whether to add Debt Recovery (for £44.80 + Insurance Premium Tax) or Contract Disputes cover (for £22.40 + Insurance Premium Tax) to the insurance policy
2. Councillors to note the quote for 2025/26 is £1784.83 and approve/reject renewal

13. A1120 Junction Improvement

1. Councillors to note receipt of the revised quote for works and agree next steps

14. SID Church Road

1. Councillors to note the SID post has been installed on Church Road
2. Councillors to note a new SID will be purchased for installation

15. Unauthorised Encampments & Green Access Prevention Measures

1. Councillors to discuss any further measures needed, including the area around Birch Close

16. Litter Bins

1. Councillors to note receipt of the report from Councillor Bridges
2. Councillors to decide actions from the report

17. Cemetery & Churchyard

1. Councillors to note receipt of the minutes from the latest meeting
2. Councillors to decide any necessary actions

18. Governance

1. Councillors to note receipt of a template Sexual Harassment Policy for review before adopting into Stowupland's format next month
2. Councillors to note receipt of a template IT Policy for review before adopting into Stowupland's format next month

19. Clerk's Report

Councillors to note the report from the Clerk and make any comments/decide any actions

20. Councillor's Reports

Councillors to report any issues

21. Correspondence

Councillors to note correspondence circulated and consider any action

22. Dates of next meetings

1. Litter pick & cemetery/churchyard tidy 27th September 2025
2. Parish Council Meeting Thursday 2nd October 2025 7.30pm at the URC Church Hall

Rachel Belcher-Nairn, Clerk to the Council

Tel: 07704 701095 | Email: parishclerk@stowuplandpc.co.uk