

# STOWUPLAND PARISH COUNCIL

2 Broomspath Road, Stowupland, Suffolk, IP14 4DB

Email: [parishclerk@stowuplandpc.co.uk](mailto:parishclerk@stowuplandpc.co.uk)

Chairman: Councillor: Donna Bridges

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STOWUPLAND PARISH COUNCIL are summoned to attend the  
Parish Council Meeting of STOWUPLAND PARISH COUNCIL  
to be held in Stowupland URC Church Hall on Thursday 7<sup>th</sup> November 2024 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk ( 07736 348335 or email [parishclerk@stowuplandpc.co.uk](mailto:parishclerk@stowuplandpc.co.uk)) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

## AGENDA

### **1. Apologies for Absence**

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

### **2. Declarations of Interest**

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

### **3. Dispensations**

To receive any requests for dispensations

### **4. Minutes**

Councillors to review and approve the minutes of the Parish Council meeting of 3<sup>rd</sup> October 2024

### **5. Matters of report**

To review the matters arising from previous meetings and agree further action

### **6. Public Forum**

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

### **7. To receive a report from the County Councillor Keith Welham**

To respond to any questions on reports previously submitted to the Parish Council

### **8. To receive a report from the District Councillors Rachel Eburne and Janet Pearson**

To respond to any questions on reports previously submitted to the Parish Council

## 9. Planning

1. Councillors to review and approve a response to the following planning applications:  
**DC/24/04324** - Proposal: Householder Application - Erection of single storey wrap-around extension (following removal of conservatory, lean-to utility and garage).  
Location: 15 Highfield Road, Stowupland, Stowmarket, Suffolk IP14 4DA  
**DC/24/04586** - Proposal: Householder application - Change roof tiles on garage from slate to tiles  
Location: 4 Columbyne Close, Stowupland, Stowmarket, Suffolk IP14 4AW  
**DC/24/04189** - Proposal: Full Planning Application - Erection of 1No. Self/Custom build Chalet bungalow (following demolition of garage). Erection of 1 No. Shed and elevation changes to 1 Maple Road. Location: 1 Maple Road, Stowupland, Stowmarket, Suffolk IP14 4DF
2. Councillors to note the decisions issued by Mid Suffolk District Council:  
**DC/24/02733** - Proposal & Location of Development: Full Planning Application - Erection of 1No dwelling and garage with access onto Thorney Green Road. 38 Columbyne Close, Stowupland, Stowmarket, Suffolk IP14 4AP. Planning permission was GRANTED.  
**DC/24/03849** - Proposal & Location of Development: Householder Application - Erection of a single storey front, side and rear extension. 2 Thorney Green Road, Stowupland, Stowmarket, Suffolk IP14 4BY. Planning permission was REFUSED.  
**DC/24/03873** - Proposal & Location of Development: Application under Section 19 of The Town and Country Planning Act 1990 for Listed Building Consent DC/20/04202, air source heat pump, for the variation of Condition 2 (Approved plans and documents) for installation of 1no additional air source heat pump. Firtree Farm, Saxham Street, Stowupland, IP14 5DD. LISTED BUILDING CONSENT (SECTION 19) HAS BEEN GRANTED
3. **EN0110003 – White Elm Solar Farm – EIA Scoping and Consultation and Regulation 11 Notification.** Councillors to consider a response to the a response before adopting its Scoping Opinion. The Parish Council has to either inform the Planning Inspectorate of the information they consider should be provided in the ES; or confirm that they do not have any comments.

## 10. Bio-diversity and Wildflower Working Group

Councillors to note the report from the meeting of 14<sup>th</sup> October 2024

1. Councillors to agree the questionnaire to be distributed to residents of the Parish
2. Councillors to agree a budget of £1,050.00 be approved for 2025/26
3. Councillors to agree the removal of a branch from a tree on The Green to encourage owls to use the owl box

## 11. Trim Trail Project

Councillors to note the report from the Trim Trail Working Group and agree that the working group reviews the project following the correspondence received

## 12. Occupational Licence Village Hall

1. Councillors to agree the £20 fee for the Occupational Licence for the Play Park

2. Councillors to agree the £20 fee for the Occupational Licence for the Community Events Cupboard

### **13. Grass Cutting Tender**

Councillors are to note that no tenders have been received for the grass cutting contract and to decide on the next steps

### **14. Lending Library**

Councillors to consider the location of a lending library for the Parish and agree a budget for the project

### **15. A1120 scheme in front of The Crown**

Councillors to consider financially supporting to the value of £13,000 from the Parish CIL

### **16. Tree Planting**

Councillors to agree the planting of a chestnut tree at the junction of Chestnut Close with Hornbeam Road and an application to plant to be made to Suffolk County Council

### **17. Speed Indicator Device**

Councillors to note the report from County Councillor Keith Welham

1. Councillors to agree that a solar SID device is purchased to use on the A1120 opposite Barn Cottages

### **18. Finance**

1. Councillors to note receipts received since the last meeting,
2. Councillors to approve the November payments (BACS, DD, and cheque payments)
3. Councillors to agree to join the SALC payroll service at a cost of £15.50 per month

### **19. Councillors Reports**

Councillors to report any issues

### **20. Correspondence**

Councillors to note correspondence circulated and consider any action

### **21. Dates of next meetings**

1. Parish Council Meeting Thursday 5<sup>th</sup> December 2024 7.30pm at URC Church Hall
2. Bio-Diversity and Wildlife Working Group Monday 10<sup>th</sup> February 2025 7.30pm at URC Church Hall

### **22. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed**

1. Appointment of new clerk
2. Agree National Salary Award

*Donna Bridges* Donna Bridges | Chair to the Council

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