

# STOWUPLAND PARISH COUNCIL

2 Broomspath Road, Stowupland, Suffolk, IP14 4DB  
Tel: 01449 677005 Email: parishclerk@stowuplandpc.co.uk  
Chairman: Councillor: Donna Bridges Clerk: Mrs Claire Pizzey

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STOWUPLAND PARISH COUNCIL are summoned to attend the  
Council Meeting of STOWUPLAND PARISH COUNCIL  
to be held in Stowupland URC Church Hall on Thursday 4<sup>th</sup> April 2024 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01449 677005 or email parishclerk@stowuplandpc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

## AGENDA

### **1. Apologies for Absence**

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

### **2. Declarations of Interest**

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

### **3. Dispensations**

Councillors to consider the following dispensations:

### **4. Minutes**

Councillors to review and approve the minutes of the Parish Council meetings

- 7<sup>th</sup> March 2024

### **5. Matters of report**

To review the matters arising from previous meetings and agree further action

### **6. Public Forum**

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

### **7. To receive a report from the County Councillor Keith Welham**

To respond to any questions on reports previously submitted to the Parish Council

### **8. To receive a report from the District Councillors Rachel Eburne and Janet Pearson**

To respond to any questions on reports previously submitted to the Parish Council

## **9. Planning**

1. Councillors to note that no planning applications have been received
2. Councillors to note that no decisions have been issued by Mid Suffolk District Council

## **10. Allotments**

Councillors to note the report

1. Councillors to agree the quotes received for the erection of fencing to partition 3 allotment plots into 6 smaller plots

## **11. Bio-Diversity and Wildflower Working Group**

Councillors to note the minutes from the meeting held on 11<sup>th</sup> March 2024

1. Councillors to agree that the Parish Council arranges for Half-a-Mow to remain uncut, preferably until late August, to allow wildflower seeds to ripen and fall to the ground. And then all material to be collected and removed off site
2. Councillors to agree that the Parish Council arranges for the Wildflower Meadow (Thorney Green Road) to be cut in September and material collected and removed off site

## **12. The Green Working Group**

Councillors to note the minutes from the Green Inspection held on Saturday 16<sup>th</sup> March 2024

1. Councillors to approve a footpath extension from the end of the existing path, adjacent to the pump House at Birch Close all the way round to the Chip Shop and quotes are sought for the project
2. Councillors to agree that the Parish Council looks into who is responsible for the track maintenance at Thorney Green Road before further action is taken
3. Councillors to agree that the Parish Council looks at the Properties that have the right of access on the track at The Chapel before further action is considered
4. Councillors to discuss the installation of further green fencing to replace the post and rail wooden fence on The Green adjacent to the pond and consider the quote received from SDW services

## **13. Bin Project**

Councillors to note the report on the replacement of bins

1. Councillors to agree a budget of £290.81 for the purchase of replacement dog bins at Thorney Green Road and Gipping Road (opposite Butchers) and a new litter bin at Thorney Green Road (bus shelter)

## **14. Trim Trail (Oak Farm Meadow)**

1. Councillors to agree the increase in fee for the licence by an additional £258.00 to include the payment of VAT
2. Councillors to agree the fee of £500 to Birketts Solicitors to carry out the work to complete the licence for the trim trail equipment at Oak Farm Meadow.

All monies to be taken from the Trim Trail Reserve

**15. Footpath 46**

Councillors to agree the quote received from Suffolk County Council for the upgrade and widening of FP46 of £25,537.68 and this to be funded using the Parish CIL

**16. VAT return**

Councillors to note a VAT return claim for the period from 1 August 2023 to 31<sup>st</sup> January 2024 of £2,841.77

**17. Finance**

1. Councillors to note receipts received since the last meeting
2. Councillors to note payments made since the last meeting
3. Councillors to approve the April payments (BACS, DD, and cheque payments)

**18. Clerks Report**

Councillors to note the Clerks report and make any comments

**19. Councillors Reports**

Councillors to report any issues

**20. Correspondence**

Councillors to note correspondence circulated and consider any action

**21. Dates of next meetings**

1. Annual Parish Meeting Wednesday 10<sup>th</sup> April 2024 7.30pm at Holy Trinity Church Hall
2. Annual Council Meeting Thursday 9<sup>th</sup> May 2024 7.30pm at Holy Trinity Church Hall
3. Biodiversity and Wildflower Working Group Monday 13<sup>th</sup> May 2024 7.30pm at URC Church Hall

**22. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed**

1. Community Litter Picker salary review

*Claire Pizzey*

Claire Pizzey | Clerk & RFO to the Council

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