

# STOWUPLAND PARISH COUNCIL

2 Broomspath Road, Stowupland, Suffolk, IP14 4DB  
Tel: 01449 677005 Email: parishclerk@stowuplandpc.co.uk  
Chairman: Councillor: Donna Bridges Clerk: Mrs Claire Pizzey

---

STOWUPLAND PARISH COUNCIL are summoned to attend the  
Council Meeting of STOWUPLAND PARISH COUNCIL  
to be held in Stowupland URC Church Hall on Thursday 7<sup>th</sup> December 2023 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01449 677005 or email parishclerk@stowuplandpc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

## AGENDA

### 1. Apologies for Absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

### 2. Declarations of Interest

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

### 3. Dispensations

Councillors to consider the following dispensations:

### 4. Minutes

Councillors to review and approve the minutes of the Parish Council meetings

- 2<sup>nd</sup> November 2023
- 16<sup>th</sup> November 2023

### 5. Matters of report

To review the matters arising from previous meetings and agree further action

### 6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

### 7. To receive a report from the County Councillor Keith Welham

To respond to any questions on reports previously submitted to the Parish Council

## **8. To receive a report from the District Councillors Rachel Eburne and Janet Pearson**

To respond to any questions on reports previously submitted to the Parish Council

## **9. Planning**

1. Councillors to review and approve a response to the following planning applications:

**DC/22/06200** - Proposal: Full Planning Application - Erection of a Factory (B2 - General Industrial) with offices. Location: Land South West Of, Rendall Lane, Stowupland, Suffolk.

Reason(s) for re-consultation: Additional information added 24.11.2023

**DC/23/04854** - Proposal: Planning Application - Erection of 13no. temporary buildings for education use, consisting of 10no. single storey modular block, 2no. double modular block and 1no. small temporary Service Building, with associated services and external works. Location: Stowupland High School, Church Road, Stowupland, Stowmarket Suffolk IP14 4BQ

2. Councillors to note that no decisions have been issued by Mid Suffolk District Council:

## **10. Allotment**

Councillors to note receipt of the report from the Allotment Officer

1. Councillors to agree the quote from RSA Pest Control of £950+VAT to control the rat issue at the allotments. The money to be used from the Allotment reserve
2. Councillors to agree the quote from RSA Pest Control of £960+VAT for a monthly contract to control the rats at the allotments

## **11. Biodiversity and Wildflower Working Group**

Councillors to note the report from the Working Group

## **12. Cemetery**

Councillors to discuss the application received for permission to erect a memorial stone on an existing grave contrary to the Cemetery Policy

## **13. Parish Infrastructure Improvement Plan Working Group**

Councillors to note the report from the meeting of 7<sup>th</sup> November 2023 and agree the amendments to the Parish Infrastructure Improvement Plan (PIIP)

## **14. Play Park**

1. Councillors to agree the quote from Proludic of £375.00 for the maintenance to repair the damaged hip hop and that the MSDC Pride in my Place grant money is used for this work
2. Councillors to agree the design of the replacement toddler unit and baby swing unit

## **15. Speed Watch**

Councillors to note receipt of the report from the Speed Watch Officer

1. Councillors to agree that the Parish Council purchases an additional two Solar devices one for immediate installation at Gipping road and a second when a suitable location is approved
2. Councillors to agree that the Parish Council requests Parish CIL funding for two new solar devices and one solar pole at a cost of £5,270.00

## **16. Donation**

1. To consider the donation request from Citizen Advice
2. To consider the donation request from Headway

#### **17. Direct Debit Mandate**

To confirm the continuation of the direct debit payment to Anglian Water (various values) and the Standing Order to Stowmarket Church £650.00

#### **18. Budget requests 2024-25**

To consider the following budget requests from:

1. Biodiversity & Wildflower Working Group - £700.00

#### **19. Grant applications:**

To consider the following grant request from

1. Telstar - £2,995.00

#### **20. Budget for 2024-25**

To consider the budget and Precept for 2023-24

#### **21. Finance**

1. Councillors to note receipts received since the last meeting
2. Councillors to approve the December payments (BACS, DD, and cheque payments)

#### **22. Clerks Report**

Councillors to note the Clerks report and make any comments

1. Councillors to agree a budget of up to £1,250 for the licence to install the trim trail equipment on the Linden Homes Development and money to be taken from the Trim Trail Reserve
2. Councillors to agree a budget of up to £2,500 to initiate the start of the process to upgrade the footpath from The Green to the front of the High School and to consider the use of Parish CIL

#### **23. Councillors Reports**

Councillors to report any issues

#### **24. Correspondence**

Councillors to note correspondence circulated and consider any action

#### **25. Dates of next meetings**

1. Parish Council Meeting Thursday 7<sup>th</sup> December 2023 7.30pm at URC Church Hall

#### **26. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed**

1. National Salary Review – Parish Clerk
2. Parish CIL expenditure

*Claire Pizzey*

Claire Pizzey | Clerk & RFO to the Council

Tel: 01449 677005 | Email: [parishclerk@stowuplanpc.co.uk](mailto:parishclerk@stowuplanpc.co.uk)