

# STOWUPLAND PARISH COUNCIL

2 Broomspath Road, Stowupland, Suffolk, IP14 4DB  
Tel: 01449 677005 Email: parishclerk@stowuplandpc.co.uk  
Chairman: Councillor: Donna Bridges Clerk: Mrs Claire Pizzey

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Council Meeting of STOWUPLAND PARISH COUNCIL  
to be held in Stowupland URC Church Hall on Thursday 1<sup>st</sup> June 2023 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01449 677005 or email parishclerk@stowuplandpc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

## AGENDA

### **1. Apologies for Absence**

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

### **2. Declarations of Interest**

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

### **3. Dispensations**

Councillors to consider the following dispensations:

1. To allow Cllr Studd to discuss, not vote but be able to stay in any meeting relating to the development of land in the Parish by Taylor Wimpey to May 2027
2. To allow Cllr Studd to discuss, not vote but be able to stay in any meeting relating to the development of land in the Parish by Vistry Group (Bovis/Linden Homes) to May 2027

### **4. Minutes**

Councillors to review and approve the minutes of the Parish Council meetings of 15<sup>th</sup> May 2023

### **5. Matters of report**

To review the matters arising from previous meetings and agree further action

### **6. Public Forum**

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

### **7. To receive a report from the County Councillor Keith Welham**

To respond to any questions on reports previously submitted to the Parish Council

## **8. To receive a report from the District Councillors Rachel Eburne and Janet Pearson**

To respond to any questions on reports previously submitted to the Parish Council

## **9. Planning**

1. Councillors to review and approve a response to the following planning applications:

**DC/23/01259** - Proposal: Planning Application - Change of use of Clock Tower to 1 bed holiday let with associated internal and external works, internal insulation, additional windows, and minor alterations to appearance and fabric. Replace East Store Barn roof from asbestos to metal clad and install PV panels to south facing slope. Location: Columbyne Hall, Gipping Road, Stowupland, Stowmarket Suffolk IP14 4AT

**DC/23/01260** - Proposal: Application for Listed Building Consent - Change of use of Clock Tower to 1 bed holiday let with associated internal and external works, internal insulation, additional windows, and minor alterations to appearance and fabric. Replace East Store Barn roof from asbestos to metal clad and install PV panels to south facing slope. Location: Columbyne Hall, Gipping Road, Stowupland, Stowmarket Suffolk IP14 4AT

**DC/23/02283** - Proposal: Full Planning Application - Erection of 3No dwellings and creation of a new highway access (amended scheme to that previously approved). Location: Land Adjacent To Rosemary, Church Road, Stowupland, Stowmarket Suffolk IP14 4BG

**DC/22/03761** - Proposal: Application for approval of Reserved Matters following Outline Planning Approval 1884/16 dated 24/12/2019 - Erection of 18 dwellings (including 6No Affordable/Starter homes), parking for primary school and extension to cemetery. Submission of details for Appearance, Layout, Landscaping and Scale. Location: Land On The South East Side Of, Church Road, Stowupland, Suffolk

2. Councillors to note the decisions issued by Mid Suffolk District Council:

**DC/23/01313** - Proposal & Location of Development: Householder Application - Erection of extension to existing garage/carport to form double garage. 2 Fairfield Cottages, The Green, Stowupland, Stowmarket Suffolk IP14 4AD

## **10. Bio-Diversity & Wildflower Working Group**

Councillors to note the report and actions taken by the working group following the meeting of 22<sup>nd</sup> May 2023

1. Councillors to agree that the Bio-Diversity and Wildflower Working Group enter in discussions with MSDC in respect of the four grassed areas at the junctions with Gipping Road

## **11. AGAR 2021/22 – Annual Governance & Accountability Return**

1. Councillors to review the internal audit report and note any recommendations.
2. Councillors to review and agree responses to Section 1 of the AGAR for 2022-23
3. Councillors to review and approve Section 2 of the AGAR for 2022-23

## **12. Vehicle Activated Devices**

Councillors to agree the proposal of £6,389.98 for the purchase of 2 devices, 3 solar posts and that this is funded by Parish CIL

**13. Finance**

1. Councillors to note receipts received since the last meeting
2. Councillors to approve the June payments (BACS, DD, and cheque payments)
3. Councillors to note the VAT return claim from 01.11.22 – 31.03.23 to the value of £2,167.10

**14. Clerks Report**

Councillors to note the Clerks report

**15. Councillors Reports**

Councillors to report any issues

**16. Correspondence**

Councillors to note correspondence circulated and consider any action

**17. Dates of next meetings**

1. Parish Council Meeting Thursday 6<sup>th</sup> July 2023 7.30pm at URC Church Hall
2. Bio-Diversity and Wildlife Working Group Monday 24<sup>th</sup> July 2023 7.30pm at URC Church Hall

*Claire Pizzey*

Claire Pizzey | Clerk & RFO to the Council

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