

STOWUPLAND PARISH COUNCIL

2 Broomspath Road, Stowupland, Suffolk, IP14 4DB
Tel: 01449 677005 Email: parishclerk@stowuplandpc.co.uk
Chairman: Councillor: Sally Reeves Clerk: Mrs Claire Pizey

Council Meeting of STOWUPLAND PARISH COUNCIL
to be held in Stowupland URC Church Hall on Thursday 5 January 2023 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01449 677005 or email parishclerk@stowuplandpc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for Absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of the Parish Council meeting of 1 December 2022

5. Matters of report

To review the matters arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

7. To receive reports from the County & District Councillors

To respond to any questions on reports previously submitted to the Parish Council

8. Planning

1. Councillors to review and approve a response to the following planning applications:

DC/22/06250 - Proposal: Application for Outline Planning Permission (All Matters Reserved) Town and Country Planning Act 1990 (as amended) - Severance of garden and erection of 1No dwelling and construction of vehicular access (following demolition of existing garage) Location: 20 Saxham Street, Stowupland, Stowmarket, Suffolk IP14

2. Councillors to note the decisions issued by Mid Suffolk District Council:

DC/22/03941 - Proposal & Location of Development: Planning Application - Change of use of land from agricultural to dog walking and construction of car park. Park Farm Barn, Church Road, Stowupland, IP14 4BN. Planning permission was GRANTED.

DC/22/05052 - Proposal & Location of Development: Householder Application - Erection of single storey rear extension and alteration to existing garage roof. 16 Oak Road, Stowupland, Stowmarket, Suffolk IP14 4DP. Planning permission was GRANTED

3. Councillors to note the report from the meeting with Vincent Pearce regarding DC/22/03761
4. Councillors to consider a response to the Formal Consultation of revisions to the Babergh & Mid Suffolk Planning Local Validation List (LVL)

9. Finance and Policy

Councillors to note the draft minutes from the meeting of 15th December 2022

1. Councillors to agree the recommendation that the following additions to the Cemetery Policy for submission to the Parish Council for approval
 - i. *Provided there is sufficient room and subject to the consent from the Parish Council up to 6 sets of cremated remains can be interred in any adult grave in the Cemetery for which you have an Exclusive Right of Burial (2 at the top, 2 in the middle and 2 at the bottom)*
 - ii. *Subject to Parish Council approval cremated remains may be scattered in any adult grave in the cemetery for which you have the Exclusive Right of Burial. Turf on the grave to be removed and replace after the scattering of the cremated remains.*
2. Councillors to agree the recommendation that the Parish Council agrees the fee of £50.00 for the scattering of cremated remains in the cemetery.
3. Councillors to agree the recommendation that the Parish Council agrees to sign the licence to occupy storage at the Village Hall and the fee of £10.00
4. Councillors to agree the recommendation that the Parish Council agrees to sign the licence to occupy the Play Area at the Village Hall and the fee of £10.00
5. Councillors to agree the recommendation that the Parish Council makes a donation of £350 to Citizens Advice Mid Suffolk.
6. Councillors to agree the recommendation that the Parish Council agrees the budget request from the Bio-Diversity Working Group of £775.00 for the year 2023-24
7. Councillors to agree the recommendation that the Parish Council agrees the grant request of £4,915.00 from Telstar

8. Councillors to agree the recommendation that the Parish Council agrees the grant request of £264.00 from Good Neighbours
9. Councillors to agree the recommendation that the Parish Council sets the 2023-24 precept at £55.79 an increase of 2% with a total precept of £50,564 for the year 2023-24
10. Councillors to agree the recommendation that the Parish Council agrees the cost of £95 to Work Place Pensions Direct for the re-enrolment and re-declaration for the Pension Regulator for Stowupland Parish Council

10. Churchyard and Cemetery

Councillors to note the topple test report

1. Councillors to agree that if the Parish Council have contacts for the book memorials that have been laid flat the clerk write to the contact and ask that they arrange for the memorial to be repaired

11. Traffic Survey Gipping Road

Councillors to note the traffic survey completed on Gipping Road

12. Clerk

Councillors to note the clerks report and respond to any questions

13. Finance

1. Councillors to note receipts received since the last meeting
2. Councillors to approve the January payments (BACS, DD, and cheque payments)

14. Precept 2023-24

To confirm the precept for 2023-24

15. Councillors Reports

Councillors to report any issues

16. Correspondence

Councillors to note correspondence circulated and consider any action

17. Dates of next meetings

1. Parish Council Meeting Thursday 5th January 2022 at 7.30pm at URC Church Hall
2. Bio-Diversity and Wildlife Working Group Monday 9th January 2022 at 7.30pm at URC Church Hall
3. Kings Coronation Working Group Thursday 12th January at 7.30pm via Zoom

Claire Pizzey

Claire Pizzey | Clerk & RFO to the Council

Tel: 01449 677005 | Email: parishclerk@stowuplanpc.co.uk