

STOWUPLAND PARISH COUNCIL

2 Broomspath Road, Stowupland, Suffolk, IP14 4DB
Tel: 01449 677005 Email: parishclerk@stowuplandpc.co.uk
Chairman: Councillor: Sally Reeves Clerk: Mrs Claire Pizzev

Meeting of STOWUPLAND PARISH COUNCIL
to be held in Stowupland URC Church Hall on Thursday 1 December 2022 at 7.30pm.

The meeting will consider the items set out below. Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk (01449 677005 or email parishclerk@stowuplandpc.co.uk) at least 24 hours before the meeting so that every effort may be made to provide access.

All Parish Council Meetings are open to the Public and Press Photographing, recording, and broadcasting or transmitting the proceedings of a meeting by any means is permitted. It is our policy that anyone who wishes to do so must speak with the Clerk prior to the meeting.

AGENDA

1. Apologies for Absence

1. Councillors to note any apologies for absence
2. Councillors to vote on acceptance of apologies for absence

2. Declarations of Interest

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

3. Dispensations

To receive any requests for dispensations

4. Minutes

Councillors to review and approve the minutes of the Parish Council meeting of 3 November 2022

5. Matters of report

To review the matters arising from previous meetings and agree further action

6. Public Forum

The public will be invited to address the Parish Council. Each member of the public will be allowed a maximum of 3 minutes to address the council with their questions

7. To receive reports from the County & District Councillors

To respond to any questions on reports previously submitted to the Parish Council

8. Planning

1. Councillors noted there were no planning application to review.
2. Councillors to note the decisions issued by Mid Suffolk District Council:

DC/22/04461 - Proposal & Location of Development: Householder Planning Application - Erection of one and half storey rear extension including insertion of new side ground floor window and rooflight in conjunction with part loft conversion. 16 Birch Close, Stowupland, Stowmarket, Suffolk IP14 4DW. Planning permission was GRANTED

DC/22/04721 - Proposal & Location of Development: Householder Application - Erection of two storey rear extension and attached side garage (following removal of part of existing single storey rear extension). The Hedgerows, Church Road, Stowupland, Stowmarket Suffolk IP14 4BG. Planning permission was GRANTED.

DC/22/04592 - Proposal & Location of Development: Application for Outline Permission (all matters reserved) Town and Country Planning Act 1990 (as amended) - Severance of garden and erection of 1 No single storey dwelling and garage. 38 Columbyne Close, Stowupland, Stowmarket, Suffolk IP14 4AP. Outline planning permission was GRANTED.

DC/22/04852 - Proposal & Location of Development: Householder Application - Installation of a 5m wind turbine. Mill Green Farmhouse, Mill Street, Stowupland, Stowmarket Suffolk IP14 5BJ. Planning permission was GRANTED.

DC/22/04699 - Proposal & Location of Development: Householder Application - Erection of two storey extension and front porch (following removal of existing porch, rear lean to and wrap around extension) including replacement render, external alterations as per schedule of works. (re-submission of DC/22/02798). Poplar Farm, Saxham Street, Stowupland, Stowmarket Suffolk IP14 5DF. Planning permission was GRANTED

DC/22/04700 - Proposal & Location of Development: Application for Listed Building Consent - Erection of two storey extension and front porch (following removal of existing porch, rear lean to and wrap around extension) including replacement render, internal and external alterations as per schedule of works. Poplar Farm, Saxham Street, Stowupland, Stowmarket Suffolk IP14 5DF. Listed Building consent was GRANTED.

9. Finance and Policy

Councillors to note the Parish Infrastructure Improvement Plan (PIIP) report

1. Councillors to agree the amendments to the PIP:
 - i. Parish CIL application of £750 is approved for Stowupland History Group to fund a laptop and accessories
 - ii. Parish CIL application of £14,800 is approved for Freeman Community School and Mighty Oaks Pre-School to fund an all-weather track around the school field
 - iii. Parish CIL application of £30,000 for Stowupland Cricket and Social Clubs to fund the replacement of a mower and cricket site screen

10. Bio-Diversity and Wildlife Working Group

Councillors to note the report of the meeting held on 14th November 2022

1. Councillors to agree that the Parish Council agrees to the creation of a section on the Parish Council website and Facebook page for matters relating to the Wildflower and Biodiversity Group
2. Councillors to agree that the Parish Council agrees the design of information signs to be placed around the Wildflower Meadow
3. Councillors to agree that the Parish Council agrees the locations for the barn owl box and tawny owl box as indicated on the photographs below
4. Councillors to agree that the Parish Council agrees to the planting of yellow rattle plugs within the Wildflower Meadow.

11. Churchyard and Cemetery

Councillors to note the report from the Churchyard and Cemetery Officer

1. Councillors to agree that permission is granted to the PCC to plant a tree in the Churchyard
2. Councillors to agree that the quote to repaint the gates and returns at the cemetery from Town and Village Landscapes of £470.00 is accepted
3. Councillors to agree that the quote to repair the trip hazard in the churchyard by the entrance to the Church Hall from Town and Village Landscapes of £1,000.00 is accepted

12. Kings Coronation

Councillors to note the report from the meeting of 23rd November 2022

1. Councillors to agree a budget of up to £2,500 for the event to be used from the Community Events reserve

13. Village walk leaflet

Councillors to note the report for the revised leaflet walk.

1. Councillors to approve the revised content for the leaflet
2. Councillors to agree how the leaflet is distributed and made available to residents
3. Councillors to agree a quote for the design and printing of the leaflet
4. Councillors to agree a budget over the £300 Locality Grant funded from MSDC
5. Councillors to agree that this is funded by Parish CIL

14. Retreat Pond Project

Councillors to note the report on the retreat Pond Project

1. Councillors to agree that the Parish Council agrees the specification and quotes are sought for the work
2. Councillors to agree that the project is funded by Parish CIL

15. Village Hall Redevelopment

Councillors to note the report on the redevelopment of the Village Hall

16. Chairman

Councillors to note the report and respond to any questions

1. Councillors to agree that the Parish Council design a poster for the Parish Noticeboards to highlight the dog fouling issue in the village

17. Clerk

Councillors to note the clerks report and respond to any questions

18. Finance

1. Councillors to note receipts received since the last meeting
2. Councillors to approve the December payments (BACS, DD, and cheque payments)

19. Councillors Reports

Councillors to report any issues

20. Correspondence

Councillors to note correspondence circulated and consider any action

21. Dates of next meetings

1. Finance and Policy Meeting Thursday 15th December at 7.30pm 2022 at URC Church Hall
2. Parish Council Meeting Thursday 5th January 2022 at 7.30pm at URC Church Hall
3. Bio-Diversity and Wildlife Working Group Monday 9th January 2022 at 7.30pm at URC Church Hall
4. Kings Coronation Working Group Thursday 12th January at 7.30pm via Zoom

22. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed

1. NALC National Salary Award – Clerks Salary

Claire Pizzey

Claire Pizzey | Clerk & RFO to the Council

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