

STOWUPLAND PARISH COUNCIL

2 Broomspath Road, Stowupland, Suffolk, IP14 4DB
Tel: 01449 677005 Email: parishclerk@stowuplandpc.co.uk
Chairman: Councillor: Sally Reeves Clerk: Mrs Claire Pizzey

STOWUPLAND PARISH COUNCIL meeting of the Parish Council, which will be a video meeting via Zoom, on Thursday 8th April 2021 commencing at 7.30pm

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes and all public documents associated with this agenda will be published as usual.

Public Attendance Members of the public and press are welcome to join the Zoom meeting.

Members of the public will be invited to give their views/questions the Parish Council on issues on the agenda or raise issues for consideration or inclusion at future meetings. If anyone wishes to join the meeting as a member of the public please contact the clerk who will share the meeting ID and password with you.

AGENDA

1. To receive and consider apologies for absences
2. To receive written reports for information only from the District and County Councillors
3. To receive declarations of interests
4. To consider written requests for dispensation relating to disclosable interest
5. To note the minutes of the Parish Council meeting 11th March 2021 (as circulated) and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting
6. Matters of report from minutes of previous meeting
7. **Public Forum:** to receive questions and matters of concern from members of the public in attendance on the agenda for the evening and to receive comments relating to Stowupland in general
8. To consider and agree Council comments on applications made to the Local Planning Authority (MSDC) (please note: in planning matters the Council acts as the consultee of the Principal Authority. The Principal Authority being the deciding body):
 - 1) **DC/21/01382:** Proposal: Householder Application - Erection of two storey side/rear extension.
Location: Ivy Cottage, Gipping Road, Stowupland, Stowmarket Suffolk IP14 4AX
 - 2) **DC/21/01732: Proposal:** Listed Building Consent -Erection of lean to pitched roof extension to North East gable (following demolition of existing gabled extension), erection of gabled single storey extension and basement with glazed link to the South-East elevation (following demolition of existing flat roof extension), insertion of new doorway to front elevation,

replacement/repair of existing windows and associated works as detailed within the design and access statement. **Location:** 17 Mill Street, Stowupland, Stowmarket, Suffolk IP14 5BL

- 3) **DC/21/01731: Proposal:** Householder application - Erection of lean to pitched roof extension to North East gable (following demolition of existing gabled extension), erection of gabled single storey extension and basement with glazed link to the South-East elevation (following demolition of existing flat roof extension), insertion of new doorway to front elevation, replacement/repair of existing windows and associated works as detailed within the design and access statement. **Location:** 17 Mill Street, Stowupland, Stowmarket, Suffolk IP14 5BL
- 4) **DC/21/01751: Proposal:** Planning Application. Change of use of land from agricultural to tourism - siting of 3no camping pods. **Location:** Park Farm, Church Road, Stowupland, Stowmarket Suffolk IP14 4BN

9. Planning Decisions: To note determinations by the Local Planning Authority (MSDC) Council:

- 1) DC/21/00568: Proposal & Location of Development: Householder Application - Erection of single storey rear extension with roof lanterns and insertion of new door and window to west elevation (following removal of existing conservatory. 5 Hawthorn Close, Stowupland, Stowmarket, Suffolk IP14 4DQ. Planning permission has been GRANTED.
- 2) DC/21/01050 Proposal & Location of Development: Householder Application - Erection of detached single bay cartlodge. Colne Cottage, Thorney Green, Stowupland, Stowmarket Suffolk IP14 4AE. Planning permission has been GRANTED.
- 3) DC/21/00513 Proposal & Location of Development: Householder Application - Erection of 1.5 storey side extension to form attached double garage with bedroom over (following removal of existing outbuilding). 2 Gipping Cottages, Gipping Road, Stowupland, Stowmarket Suffolk IP14 4BB. Planning permission has been GRANTED.

10. To receive the minutes from the Finance and Policy Committee from 18th March 2021 and agree the following recommendations

- 1) To adopt the Lawful Basis for Processing Data Document
- 2) To agree a £100 voucher for the Internal Auditor

11. To receive a report from the Cemetery and Churchyard Officer and agree the following recommendations:

- 1) To accept the quote of £675 for the laying of a new line of slabs as above for Ashes Internments.
- 2) To accept the quote of £650 for the work to the trees in the cemetery
- 3) To agree to accept the offer of £25 for the 30 used slabs behind the memorial wall.
- 4) To agree the increase in hourly rate to £12.50 for the Cemetery

12. To receive a report from the Trim Trial Working Group

13. To receive an update from Speed Watch

14. To discuss ideas for celebrating the end of lockdown

15. To receive an update on the Parish Council Facebook Page

16. To agree a budget of up to £10,000 for a new piece of play equipment and an application to be made to the Parish CIL fund
17. To agree a budget of up to £600.00 for a replacement bench following the removal of the Jubilee bench
18. To note the Clerks report
19. To note summary of correspondence received before the meeting and consider any action
20. To note receipts allocated since the last meeting
21. To approve and authorise April payments (BACS, DD and cheque payments)
22. Dates of next meetings: Members are asked to note that the next Parish Council meeting:
 - 1) Finance and Policy is scheduled 22nd April 2021 via zoom commencing at 7.30pm
 - 2) Trim Trial Working Group is scheduled for 27th April 2021 via zoom commencing at 7.30pm
 - 3) Full Parish Annual Council is scheduled 6th May 2021 via zoom commencing at 7.30pm
23. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business to be discussed:- Staffing matters and to agree a budget for legal advice

Claire Pizzey

Claire Pizzey | Clerk & RFO to the Council

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