

# STOWUPLAND PARISH COUNCIL

2 Broomspath Road, Stowupland, Suffolk, IP14 4DB  
Tel: 01449 677005 Email: parishclerk@stowuplandpc.co.uk  
Chairman: Councillor Sally Reeves Clerk: Mrs Claire Pizzey

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**COUNCILLORS ARE SUMMONED and THE PUBLIC ARE INVITED TO ATTEND**

## **A FINANCE AND POLICY COMMITTEE MEETING**

which is to be held in Stowupland URC Church, Church Road, Stowupland  
on Thursday 15 December 2022 at 7.30pm

### **AGENDA**

**1. Apologies for Absence**

To note any apologies for absence

**2. Declarations of Interest**

To receive any Councillors' Declarations of Local Non-Pecuniary Interests

**3. Dispensations**

To receive any requests for dispensations

**4. Minutes**

To approve the minutes of the meeting held on 1<sup>st</sup> December 2022 as a true record of the business conducted.

**5. Matters of report**

To review the matters arising from previous meetings and agree further action

**6. Public Forum**

To note any questions from members of the public

**7. Budget Review Quarter 2**

To note the budget review to 31.10.22

**8. Reserves Quarter 2**

To note the reserves to 31.10.22

**9. Bank Reconciliation Quarter 2**

To note the Bank reconciliation to 31.10.22

**10. Direct Debit Mandate**

To confirm the continuation of the direct debit payment to Anglian Water (various values) and the Standing Order to Stowmarket Church £630.00

**11. Asset Register**

To note the review of the Asset Register 2022-23

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## 12. Cemetery Policy

1. To agree the following additions to the Cemetery Policy for submission to the Parish Council for approval
  - i. *Provided there is sufficient room and subject to the consent from the Parish Council up to 6 sets of cremated remains can be interred in any adult grave in the Cemetery for which you have an Exclusive Right of Burial (2 at the top, 2 in the middle and 2 at the bottom)*
  - ii. *Subject to Parish Council approval cremated remains may be scattered in any adult grave in the cemetery for which you have the Exclusive Right of Burial. Turf on the grave to be removed and replace after the scattering of the cremated remains.*

## 13. Cemetery Fees

To agree a fee of £50.00 for the scattering of cremated remains in the cemetery for submission to the Parish Council for approval

## 14. Licences

1. To agree to sign the licence to occupy storage at the Village Hall for submission to the Parish Council for approval.
2. To agree the fee of £10 for the licence
3. To agree to sign the licence to occupy the Play Area at the Village Hall for submission to the Parish Council for approval
4. To agree the fee of £10 for the licence

## 15. Donation

1. To consider the donation request from Citizen Advice
2. To consider the donation request from Headway

## 16. Budget requests 2023-24

To consider the following budget requests from:

1. Biodiversity & Wildlife Working Group - £775.00

## 17. Grant applications:

To consider the following grant request from

1. Telstar - £4,915.00
2. Stowupland Good Neighbours - £264.00

## 18. Budget for 2023-24

To consider the budget and Precept for 2023-24

## 19. Pension

To agree the cost of £95 to Work Place Pensions Direct for the re-enrolment and re-declaration for the Pension Regulator for Stowupland Parish Council

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**20. Any other business**

**21. Date of next meeting**

To note the date of the next meeting TBC

*Claire Pizzey*

Claire Pizzey | Clerk & RFO to the Council

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