Stowupland Parish Council Volunteer Risk Assessment

Hazards	Control Measures	Remarks/Action
Coronavirus (COVID-19) Highly contagious viral infection which can result in serious illness and/or death	Guidance has been issued and updated by the Government and other competent authorities or bodies on numerous occasions Group litter picking days within the parish will take due regard to the guidance current at the time of the litter picking Any person showing any symptom of Covid-19 or having been in close contact with anyone known or suspected to have Covid-19 within the time frame identified in Government guidance should not volunteer to litter pick on that occasion Volunteers will be required to abide by the requirements current as at the date if the litter picking Equipment and PPE made available for volunteers will cleaned to minimise the risk of transmission of Covid-19 through the litter picking activity The correct use of appropriate PPE will be required	Aware of COVID-19
General Unfamiliarity with work to be carried out could lead to injury or risk to health	Volunteers' team leader to brief all volunteers on the work to be carried out and the potential hazards. Annual check of equipment provided to volunteers.	
Traffic Road traffic accident	Clean high visibility fluorescent jacket to be worn when walking alongside or working within 4 metres of any road	Check suitability of clothing for work to be carried out.
Poor visibility Road traffic accident	Only work in good light visibility. Do not work within 4 metres of any road in poor weather conditions. E.g. drizzle, rain, fog, snow or spray from vehicles.	
Litter Picking Syringes, soiled clothing, unidentified chemicals in containers. Dead animals.	Do not collect litter from the road surface Wear gloves at all times and collect only with litter pickers Do not collect syringes, report finding and location to volunteer team leader Leave all unidentifiable chemicals/ substance with or with out hazard warning signs and any large, heavy or awkward items and advise the team leader.	
Surface Slips from steep inclines, grass surfaces Trips from brambles and pot holes	Wear suitable footwear with good treads. Avoid working on steep inclines in frosty, wet or snowy ground conditions. Take care when collecting litter from near bushes, brambles etc. Volunteers to become familiar with their surroundings before commencing tasks	
Exposure to weather extremes Exposure to heat and sun, hypothermia	Plan work to avoid long periods in direct sunlight; wear protective head gear. Wear suitable light weight clothing. Plan work to avoid long periods in wet or cold weather.	
Lone Working Injury to volunteer or public resulting in the inability to contact help	All volunteers will inform the team leader of their working place or route and the estimated length of time to be spent before reporting back.	
Manual Handling Consequence: Strains, Cuts, Abrasions, etc.	Use the correct lifting techniques. Assess weight of object to be lifted - Get assistance if required. Wear gloves. Check for sharp edges before commencing to lift. Remember to lift with the knees and not the back.	Aware of Health & Safety Policy

Machinery Injury resulting from use of machinery	Ensure machinery used correctly. Always refer to manufacturers' instructions. Damaged machinery to be reported to the team leader and not used until repaired	
Water, Leptospirosis	Do not work alone in or near water. Always wear waterproof gloves and boots or waders. Wash hands thoroughly with disinfectant soap as soon as possible after task completed.	

Parish Clerk signature

Volunteer signature

Date

Name